



**Agenda for the
Florida Engineers Management Corporation
Board of Directors Meeting
Tuesday, October 8, 2024
Beginning at 9 a.m. or soon thereafter
Via video conference
Tallahassee, FL**

- A. Call to Order, Roll Call, Determination of Quorum, and Address Absences
- B. Introduction of guests or visitors.
- C. Approval of the Agenda.
- D. Approval of the Consent Agenda.
 - #1. Minutes of the FEMC Board Meeting held on June 19,2024
(Exhibit D#1)
 - #2. Minutes of the FEMC Board Meeting held on August 27, 2024
(Exhibit D#2)
 - #3. Minutes of the FEMC Board Operations Committee Meeting held on September 4, 2024
(Exhibit D#3)
 - #4. 23-24 FEMC Annual Report
(Exhibit D#4)
 - #5. 23-24 4th Qtr FEMC Report
(Exhibit D#5)
 - #6. Turnover Schedule & Independent Contractor Listing
(Exhibit D#6)
 - #7. FEMC Observers for FBPE Meetings for 2024
(Exhibit D#7)

#8. Non-Compliance Report
(Exhibit D#8)

#9. 300 Day Report
(Exhibit D#9)

#10. Open Case Report
(Exhibit D#10)

#11. Profile of legal cases by year
(Exhibit D#11)
a) Cases open for 1 year plus

b) Total open cases by year

E. Chair's Report

#1. Appoint Nominations Committee (per By-Laws – Chair and Vice Chair required to be on the committee)

F. President's Report

#1. Update on Renewal

#2. 2024 FBPE/FEMC Meeting Calendar
(Exhibit F#2)

#3. 2025 FBPE/FEMC Meeting Calendar
(Exhibit F#3)

#4. FEMC Observers for FBPE Meetings in 2025
(Exhibit F#4)

G. Vice President's Report

H. Treasurer's Report

#1. Variable Income Statement as of August 31, 2024, (Preliminary statement as of September 30, 2024, will be sent out prior to the meeting)
(Exhibit H#1)

#2. Comparative Income Statement as of August 31, 2024, (Preliminary statement as of September 30, 2024, will be sent out prior to the meeting)
(Exhibit H#2)

I. Unfinished Business

J. Old Business

#1. IT Audit Report Follow up

- a. Disposal of hard drives on old computers
- b. Implement full disk encryption of all laptops and other portable devices
- c. Establish cybersecurity event response and recovery plan

K. New Business

L. Update from DBPR/FEMC Contract Monitor

M. Community Involvement

N. Announcements

O. Adjourn

Next Board Meeting: December 11, 2024 at 1pm
Holiday Inn Tallahassee East Capitol - Universities
2003 Apalachee Parkway
Tallahassee, FL 32301