



**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting via Conference Call
Tuesday, April 2, 2024
Beginning at 9 a.m. or soon thereafter
Via video conference
Tallahassee, FL**

A. Call to Order, Roll Call, Determination of Quorum, and Address Absences

Ms. Lory called the meeting to order. Ms. Sammons called roll.

Board Members Present:

Satya Lory, P.E., Chair
Safiya Brea, P.E., Vice Chair
Edward Gonzalez, P.E.
Art Nordlinger, P.E.
Mark Tumeo, PhD., P.E.
Michael Lessne, Public Member

Board Members Absent:

Barney Bishop, Public Member

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

B. Introduction of guests or visitors.

William Lampkin, FBPE Public Information Officer
Dylan Albergo, P.E., FBPE Chair
Denise Ramsey, P.E., FBPE Vice Chair
Jon Ingram, CPA, Law Redd

C. Approval of the Agenda.

Upon motion by Ms. Brea, seconded by Dr. Tumeo, to approve the agenda, the motion passed.

D. Approval of the Consent Agenda.

Upon motion by Ms. Brea, seconded by Mr. Lessne, to approve the consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on December 6, 2023

Approved under consent agenda.

#2. 2nd Quarter Report for 2023-2024

Approved under consent agenda.

#3. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#4. FEMC Observers for FBPE Meetings for 2024

Approved under consent agenda.

#5. Non-Compliance Report

Approved under consent agenda.

#6. 300 Day Report

Approved under consent agenda.

#7. Open Case Report

Approved under consent agenda.

#8. Profile of legal cases by year

Approved under consent agenda.

a) Cases open for 1 year plus

b) Total open cases by year

E. Chair's Report

Ms. Lory stated that she will coordinate with FBPE Chair Albergo to do the evaluation of FEMC President/FBPE Executive Director.

F. President's Report

#1. Update on Mandatory CE Reporting for Renewal

Ms. Raybon stated that we are working with DBPR on the renewal portal. We will be using NCEES for licensees to upload their CE certificates to the CPC tracking system and CE providers are starting to report their laws and rules to the DBPR CE reporting tool. Discussion followed.

#2. Request Approval of Sponsorship of Student Summit (FEE Track) at FES Conference (\$2,500)

Ms. Raybon stated that FEMC/FBPE will be at the FES Annual Conference again this year and would like approval to sponsor the FEE Summit as has been done in past years. Ms. Raybon stated that the cost would be \$2,500.

Upon motion by Dr. Tumeo, seconded by Mr. Lessne, to approve the sponsorship of the FEE Student Summit at the 2024 FES Conference, the motion passed.

#3. 2024 FBPE/FEMC Meeting Calendar

Ms. Raybon stated that we need to schedule new board member training, which would held by zoom and done in June before the scheduled board meeting. Ms. Raybon stated that Ms. Sammons will send out some dates and we will get it scheduled.

#4. 2025 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

G. Vice President's Report

H. Treasurer's Report

#1. Variable Income Statement as of February 29, 2024

Ms. Morris presented the Variable Income Statement.

#2. Comparative Income Statement as of February 29, 2024

Ms. Morris presented the Comparative Income Statement.

#3. Proposed FEMC Budget for 2024-2025

Ms. Morris presented the proposed FEMC budget for 2024-2025. Discussion followed.

Upon motion by Dr. Tumeo, seconded by Ms. Brea, to approve the budget as presented, the motion passed.

I. Unfinished Business

J. Old Business

#1. IT Audit Report

Mr. Ingram presented the IT audit. Discussion followed. Staff will provide an update at the June meeting with plans and a final update on the audit.

K. New Business

L. Update from DBPR/FEMC Contract Monitor

M. Community Involvement

The board asked Ms. Raybon to talk with Mr. Bishop about his attendance at the meetings.

N. Announcements

O. Adjourn

Next Board Meeting: June 19, 2023 @ 10am

**Wyndham Orlando Resort and Conference Center
Celebration**

**3011 Maingate Lane
Kissimmee, FL 34747**