

**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, December 6, 2023
Beginning at 1 p.m. or soon thereafter
Tallahassee, FL**

- A. Call to Order and Pledge of Allegiance to the Flag

Ms. Lory called the meeting to order. Ms. Raybon called roll.

- B. Roll Call, Determination of Quorum, and Address Absences

Board Members Present:

Satya Lory, P.E., Chair
Safiya Brea, P.E., Vice Chair
Steve Kowkabany, P.E.
Mark Tumeo, PhD., P.E.

Board Members Absent:

Art Nordlinger, P.E.
Barney Bishop, Public Member

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to excuse the absences of Mr. Bishop and Mr. Nordlinger, the motion passed.

- C. Introduction of guests or visitors.

Bill Lampkin, FBPE Public Information Officer
Dylan Albergo, PE, FBPE Chair

- D. Approval of the Agenda.

Upon motion by Mr. Kowkabany, seconded by Ms. Brea, to approve the agenda, the motion passed.

E. Approval of the Consent Agenda

Upon motion by Mr. Kowkabany, seconded by Dr. Tumeo, to approve the consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on October 10, 2023

Approved under consent agenda.

#2. 1st Quarter Report for 2023-2024

Approved under consent agenda.

#3. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#4. Non-Compliance Report

Approved under consent agenda.

#5. Open Case Report

Approved under consent agenda.

#6. Profile of legal cases by year

Approved under consent agenda.

a) Cases open for 1 year plus

b) Total open cases by year

#7. 300 day report

Approved under consent agenda.

F. Chair's Report/Comments

G. President's Report

#1. Email to DBPR requesting additional funding for FEMC

Ms. Raybon discussed the emails that were sent to DBPR about FEMC's request for additional funding. Discussion followed.

#2. 2024 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

#3. FEMC Observers for FBPE Meetings in 2024

Ms. Raybon stated that we need volunteers to observe the FBPE meetings in 2024. The board members volunteered for the following months:

February: Ms. Lory

April:

June:

August:

October:

December: Dr. Tumeo

#4. Proposed 2025 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of October 31, 2023 (November 30, 2023 statement was sent out prior to the meeting or handed out at the meeting)

Ms. Morris presented the Variable Income Statement.

#2. Comparative Income Statement as of October 31, 2023 (November 30, 2023 statement was sent out prior to the meeting or handed out at the meeting)

Ms. Morris presented the Comparative Income Statement.

J. Report of Nominations Committee

#1. Minutes from FEMC Nominations Committee Meeting

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to approve the minutes as presented, the motion passed.

K. Election of Officers for 2024

#1. Election of Chair and Vice Chair

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to accept Nominations Committee recommendation of Satya Lory as FEMC Chair and Safiya Brea as FEMC Vice-Chair, the motion passed.

#2. Vote on annual appointment of FEMC Officers for 2024

Zana Raybon, President
John Rimes, Esquire, Vice President
Rebecca Sammons, Secretary
Michele Morris, Controller/Treasurer

Upon motion by Dr. Tumeo, seconded by Ms. Brea, to accept the appointment of FEMC Officers for 2024 as presented, the motion passed.

L. Unfinished Business

M. Old Business

#1. Update on IT Audit

Ms. Raybon reported that Mr. Jon Ingram performed the onsite portion of the audit, and we should have a report from him soon.

#2. Update on Mandatory CE Reporting

Ms. Raybon discussed the meeting with DBPR about using NCEES CPC reporting to upload all the licensee certificates and require the CE providers to report laws and rules courses. Discussion followed.

N. New Business

O. Update from DBPR/FEMC Contract Monitor

P. Community Involvement

Q. Announcements

R. Adjourn