

**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Tuesday, December 7, 2021
Beginning at 1 p.m. or soon thereafter
Tallahassee, FL**

A. Call to Order

Mr. Nordlinger called the meeting to order. Ms. Raybon called roll.

B. Roll Call, Determination of Quorum, and Address Absences

Board Members Present:

Art Nordlinger, P.E., Chair
Safiya Brea, P.E.
Steve Kowkabany, P.E.
Mark Tumeo, PhD., P.E.
John Stewart, Public Member

Board Members Absent:

Satya Lory, P.E., Vice Chair
Barney Bishop, Public Member

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Upon motion by Mr. Kowkabany, seconded by Ms. Brea, to excuse the absences of Ms. Lory and Mr. Bishop, the motion passed.

C. Introduction of guests or visitors.

Kevin Fleming, P.E., FBPE Chair

D. Approval of the Agenda.

Upon motion by Mr. Stewart, seconded by Dr. Tumeo, to approve the agenda, the motion passed.

E. Approval of the Consent Agenda

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to approve consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on October 13, 2021

Approved under consent agenda.

#2. 1st Quarter Report for 2021-2022

Approved under consent agenda.

#3. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#5. Non-Compliance Report

Approved under consent agenda.

#6. Open Case Report

Approved under consent agenda.

#7. Profile of legal cases by year

Approved under consent agenda.

- a) Cases open for 1 year plus
- b) Total open cases by year

#8. 300 day report

Approved under consent agenda.

F. Chair's Report/Comments

G. President's Report

#1. 2022 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

#2. FEMC Observers for FBPE Meetings in 2022

Ms. Raybon stated that we need volunteers to observe the FBPE meetings in 2022. The board members volunteered for the following months:

February: Mr. Nordlinger

April: Ms. Lory

June: Dr. Tumeo

August: Ms. Brea

October: Mr. Kowkabany

December: Mr. Stewart

#3. Proposed 2023 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

H. Vice President's Report

Mr. Rimes discussed the continuing education cases. Discussion followed.

I. Treasurer's Report

#1. Variable Income Statement as of November 30, 2021

Ms. Morris discussed the variable income statement.

#2. Comparative Income Statement as of November 30, 2021

Ms. Morris discussed the comparative income statement.

J. Report of Nominations Committee

#1. Minutes from FEMC Nominations Committee Meeting

Mr. Nordlinger reported on the meeting minutes and the recommendations of the committee.

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to approve the minutes as presented, the motion passed.

K. Election of Officers for 2022

#1. Election of Chair and Vice Chair

Mr. Nordlinger stated that the nominations committee is recommending the current slate of officers remain for 2022.

Mr. Nordlinger opened the floor for nominations.

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to accept the recommendations of Mr. Nordlinger as Chair for 2022 and of Ms. Lory as Vice Chair for 2022, the motion passed.

#2. Vote on annual appointment of FEMC Officers for 2022

Zana Raybon, President
John Rimes, Esquire, Vice President
Rebecca Sammons, Secretary
Michele Morris, Controller/Treasurer

Upon motion by Mr. Stewart, seconded by Ms. Brea, to accept the appointment of FEMC Officers for 2022 as presented, the motion passed.

L. Unfinished Business

M. Old Business

Mr. Nordlinger discussed the board honorarium and that last year the board waived it due to the budget cuts. However, FEMC is fully funded again this year. He asked if the board would like to continue waiving it or reinstate it. Discussion followed.

Upon motion by Dr. Tumeo, seconded by Ms. Brea, to reinstate the board honorarium, the motion passed.

N. New Business

O. Update from DBPR/FEMC Contract Monitor

P. Community Involvement

Q. Announcements

R. Adjourn