



**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, October 13, 2021
Beginning at 9 a.m. or soon thereafter
Via video conference**

A. Call to Order

Mr. Nordlinger called the meeting to order. Ms. Sammons called roll.

B. Roll Call, Determination of Quorum, and Address Absences

Board Members Present:

Art Nordlinger, P.E., Chair
Safiya Brea, P.E.
Steve Kowkabany, P.E.
Mark Tumeo, PhD., P.E.

Board Members Absent:

Satya Lory, P.E., Vice Chair
John Stewart, Public Member
Barney Bishop, Public Member

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to excuse the absences of Ms. Lory and Mr. Stewart, the motion passed.

C. Introduction of guests or visitors.

Kevin Fleming, P.E., FBPE Chair
William Lampkin, FBPE Public Information Officer

D. Approval of the Agenda.

Upon motion by Mr. Kowkabany, seconded by Ms. Brea, to approve the agenda, the motion passed.

E. Approval of the Consent Agenda.

Ms. Sammons stated that pages 77 and 78 of the meeting book, in reference to the 4th Quarter Report, need to be amended and the amended pages were shown on the screen.

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to approve consent agenda as amended, the motion passed.

#1. Minutes of the FEMC Board Operations Committee Meeting held on May 21, 2021

Approved under consent agenda.

#2. Minutes of the FEMC Board Meeting held on June 9, 2021

Approved under consent agenda.

#3. Minutes of the FEMC Finance Committee Meeting held on June 22, 2021 and June 23, 2021

Approved under consent agenda.

#4. Minutes of the FEMC Board Meeting held on August 24, 2021

Approved under consent agenda.

#5. FEMC Observers for FBPE Meetings for 2021

Approved under consent agenda.

#6. 20-21 4th Qtr FEMC Report

Approved as amended under consent agenda.

#7. 20-21 FEMC Annual Report

Approved under consent agenda.

#8. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#9. Non-Compliance Report

Approved under consent agenda.

#10. 300 Day Report

Approved under consent agenda.

#11. Open Case Report

Approved under consent agenda.

#12. Profile of legal cases by year

Approved under consent agenda.

a) Cases open for 1 year plus

b) Total open cases by year

F. Chair's Report

#1. Appoint Nominations Committee

Mr. Nordlinger stated that the committee would consist of the chair and vice chair per FEMC by-laws.

G. President's Report

#1. Office Relocation Update

Ms. Raybon stated that the move is complete and went smoothly and that we are 90% unpacked in the new office. Ms. Raybon stated that everyone seems to like the new office. Discussion followed.

#2. 2021 FBPE/FEMC Meeting Calendar (provided for informational purposes)

Ms. Raybon discussed the calendar and the Nov. 5th Board Ops meeting regarding a scheduling conflict. It was decided to cancel the Nov. 5th Board Ops meeting.

H. Vice President's Report

Mr. Rimes discussed the CE audit for this renewal cycle. Discussion followed.

I. Treasurer's Report

#1. Variable Income Statement as of September 30, 2021 (preliminary) and August 31, 2021

Ms. Morris presented the Variable Income statement.

#2. Comparative Income Statement as of September 30, 2021 (preliminary) and August 31, 2021

Ms. Morris presented the Comparative Variable Income statement.

#3. Budget Amendment Request #1 for 21-22 Fiscal Year

Ms. Morris presented the budget amendment request that was submitted to DBPR.

J. Unfinished Business

Mr. Nordlinger asked about the status of the public member for the FBPE Board.
Discussion followed.

K. Old Business

L. New Business

M. Update from DBPR/FEMC Contract Monitor

N. Community Involvement

O. Announcements

Upon motion by Ms. Brea, seconded by Dr. Tumeo, to excuse the absence of Mr. Bishop, the motion passed.

P. Adjourn