1. Call to Order, Roll Call, Determination of Quorum and Address Absences

Mr. Albergo called the meeting to order. Ms. Sammons called roll.

**Committee Members Present:**
Dylan Albergo, P.E., Committee Chair
Scott Drury, P.E.
PJ Shah, P.E.

**Attorney General’s Office:**
Lawrence Harris, Senior Assistant Attorney General, Counsel to the Board

**Staff Members Present:**
Zana Raybon, Executive Director
Rebecca Sammons, Assistant Executive Director
Wendy Anderson, FEMC Investigator

**Public Advisors Present:**
Vern Danforth, P.E.
Will Sharp, P.E.
Mo Harmon, P.E.
Ananth Prasad, P.E.
Mark Lemieux, P.E.
Dylan Richard, P.E.
Casey Sveiven, P.E.
Nick Benedico, P.E.

**Public Advisors Absent:**
William Bracken, P.E., S.I.
Steve Stanfill, P.E.

2. Introduction of Guests and Announcements

3. Minutes from October 28, 2020 meeting

   Upon motion Mr. Shah, seconded by Mr. Drury, to approve the minutes, the motion passed.
4. Review of 61G15-Chapter 23, previous Rules committee materials and comments from committee members

Mr. Albergo discussed the proposed language in the meeting packet. Mr. Lemieux discussed his comments on the proposed language. Discussion followed on the use of the word “database” in the language.

Mr. Drury talked about the EMM as supporting document vs. the model of record = the document. Final Document vs. supporting documentation. Need to distinguish between what is being filed for public record (the contract document) and “not for construction.”

Discussion followed on the language and that there are some states that are doing this now.

5. Set date for next committee meeting

The next meeting is set for January 22nd at 1pm. Mr. Albergo asked the committee to send any comments or suggestions to staff to be included in the next meeting packet.

6. Adjourn