

**Agenda**  
**Board Member Training**  
**The Florida Board of Professional Engineers**  
**Wednesday, August 11, 2021, beginning at 9 am**  
**Tallahassee, Florida**  
**Via video conference**

- A. Call to Order, Roll Call
  
- B. Board Structure & Miscellaneous – Zana Raybon, FBPE Executive Director and FEMC President
  - #1. FBPE Board Organization and Structure – Section 471.007, F.S.
  - #2. FEMC-FBPE Staff Organization Structure and Duties
  - #3. FEMC-DBPR Contract
  - #4. NCEES & NCEES Exam Administration Contract
  - #5. FEMC Board Organization and Structure – Section. 471.038, F.S.
  
- C. Applications & Licensure – Rebecca Sammons, FBPE Assistant Executive Director
  - #1. Travel Reimbursement
  - #2. Overview of Application Process & Forms Used
  - #3. BoardEffect Guides
  - #4. Records Management
  
- D. Legal Investigation and Prosecution– John Rimes, Esquire, Prosecuting Attorney
  - #1. Pre-Probable Cause – Sections 455.225, 455.224, 455.227, 455.2277, 455.228, Chapter 471, F.S., and Rule 120.60, F.A.C.
  - #2. Post Probable Cause – Chapter 120, F.S.
  - #3. Final Order Compliance – Section 471.033(1) (k), F.S.

E. Sr. Assistant Attorney General Larry Harris, Board Counsel, Attorney General's Office

#1. Responsibilities as Board Members

#2. Standard motions used during board meetings

#3. Rulemaking – Chapter 120, F.S.

#4. Chapter 471

#5. FAC 61G15

#6. FTC Antitrust Presentation

#7. Government in the Sunshine – Chapters 119 and 286, F.S., Florida Constitution

F. Adjourn.

