



**Agenda for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, December 5, 2018
Beginning at 1 p.m. or soon thereafter
FBPE Offices
Tallahassee, Florida**

- A. Call to Order and Pledge of Allegiance to the Flag
- B. Roll Call, Determination of Quorum, and Address Absences
- C. Introduction of guests or visitors.
- D. Approval of the Agenda.
- E. Approval of the Consent Agenda
 - #1. Minutes of the FEMC Board Meeting held on November 14, 2018
(Exhibit E#1)
 - #2. 1st Quarter Report for 2018-2019
(Exhibit E#2)
 - #3. Turnover Schedule & Independent Contractor Listing
(Exhibit E#3)
 - #4. Non-Compliance Report
(Exhibit E#4)
 - #5. Open Case Report
(Exhibit E#5)
 - #6. Profile of legal cases by year
(Exhibit E#6)
 - a) Cases open for 1 year plus

b) Total open cases by year

#7. 300 day report
(Exhibit E#7)

F. Chair's Report/Comments

G. President's Report

#1. Update on Renewal

#2. Report on October Exam Sites
(Exhibit G#2)

#3. FEMC Observers for FBPE Meetings in 2019
(Exhibit G#3)

#4. 2019 FBPE/FEMC Meeting Calendar
(Exhibit G#4)

- Discuss the possibility of moving the date of December 2019 meeting since it is the week after Thanksgiving

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of October 31, 2018
(Exhibit I#1)

#2. Comparative Income Statement as of October 31, 2018
(Exhibit I#2)

#3. Profit and Loss Forecast Statement
(Exhibit I#3)

J. Election of Officers for 2019

#1. Election of Chair and Vice Chair

#2. Vote on annual appointment of FEMC Officers for 2019
Zana Raybon, President
John Rimes, Esquire, Vice President

Rebecca Sammons, Secretary
Michele Morris, Controller/Treasurer

K. Unfinished Business

L. Old Business

#1. Proposed changes to the Procurement Policy
(Exhibit L#1)

M. New Business

#1. Email from FEMC Board Member Art Nordlinger, PE – Re: involvement with FBPE Board
(Exhibit M#1)

N. Update from DBPR/FEMC Contract Monitor

O. Community Involvement

P. Announcements

Q. Adjourn

**Next Regular Board Meeting: April 10, 2019 @ 10am
The Shores Resort and Plaza
Daytona Beach, FL**