

CA Revision Committee Meeting Minutes

Date: November 15, 2017

Time: 2:00 p.m.

Ken Todd, Committee Chair, opened the meeting by discussing the purpose of the Committee. He further explained that the Committee was comprised of four FBPE members: Ken Todd, Bill Bracken, PJ Shah and Elizabeth Ferguson. Additionally, two public advisors will join the discussion: Angelina Fairchild representing FES and Andrew Lowenstein representing FSEA.

Zana Raybon conducted a roll call with those in attendance being:

Ken Todd, FBPE

Angelina Fairchild, FES

Zana Raybon, FBPE Exec. Dir.

Larry Harris, FBPE Counsel

Bill Bracken, FBPE

Elizabeth Ferguson, FBPE

Rebecca Sammons, FBPE Assist. Exec. Director

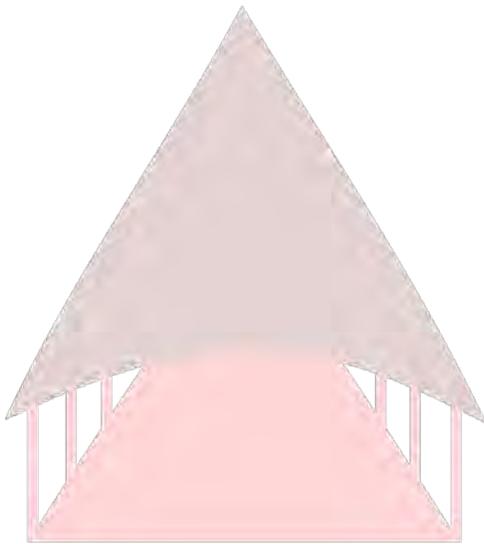
Wendy Anderson, FBPE Investigator

The following issues were raised and a more in depth discussion on these issues and possible solutions will be held at the next conference call. Mr. Todd indicated the Probable Cause Panel would like the FBPE's opinion and guidance from the FBPE in addressing these issues. Any new issues should be sent to Rebecca Sammons, as the Committee Point Person, so she can send them to all the participants.

1. Certificate of Authorization (C.A.) holders trying to use a C.A. # to establish a non-engineer as having the capability to act in the role of an engineer.
2. Having a C.A. use a seal with the company name and C.A. # to sign and seal drawings or reports.
3. Develop responsibilities for the qualifying engineer and establishing standards that clarify the role of a qualifying engineer because C.A.s do not always have a P.E. involved.
4. Clarify engineering documents as to who prepares and files a specific document.
5. Clarify the standards of practice for C.A.s.
6. Answer the three following questioners to provide additional guidance to the Probable Cause Panel for violations of the C.A. rule.
 - a) Do all documents that are produced by an engineering company that has a C.A. need to be signed and sealed?
 - b) To what degree do the Board's rules require a licensee to sign and seal a document that is produced by a company that has a C.A.?
 - c) What documents are considered engineering documents?

Rebecca Sammons will poll the committee to determine a convenient date for the next conference call. Given the holidays are approaching and several committee members have full schedules in December, we are looking to meet again after the first of the year.

The conference call adjourned at approximately 3:10 p.m.



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