



**Agenda for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, April 13, 2016
Beginning at 10 a.m. or soon thereafter
Crowne Plaza Orlando Universal
Orlando, Florida**

- A. Call to Order and Pledge of Allegiance to the Flag
- B. Roll Call, Determination of Quorum, and Address Absences
- C. Introduction of guests or visitors.
- D. Approval of the Agenda.
- E. Approval of the Consent Agenda.
(Items denoted with an asterisk are included in the Consent Agenda)
 - #1. Minutes of the FEMC Board Meeting held on December 3, 2015*
(Exhibit E#1)
 - #2. Minutes of the FEMC Board Conference Call held on January 15, 2016*
(Exhibit E#2)
- F. Chair's Report
 - #1. Appoint Nominations Committee
- G. President's Report
 - #1. FEMC Human Resource Manual (as requested at December 2015 FEMC Board Meeting)
(Exhibit G#1)
 - #2. FEMC Observers for FBPE Meetings in 2016
(Exhibit G#2)

#3. Turnover Schedule & Independent Contractor Listing
(Exhibit G#3)

#4. Update on Renewal

#5. 2nd Quarter Report for 2015-2016 (provided for informational purposes)
(Exhibit G#4)

#6. 2016 FBPE/FEMC Meeting Calendar (provided for informational purposes)
(Exhibit G#5)

H. Vice President's Report

#1. Non-Compliance Report
(Exhibit H#1)

#2. Open Case Report
(Exhibit H#2)

#3. Profile of legal cases by year

a) Cases open for 1 year plus
(Exhibit H#3a)

b) Total open cases by year
(Exhibit H#3b)

I. Secretary/Treasurer's Report

#1. Variable Income Statement as of March 31, 2016 (to be provided by Monday, April 11)
(Exhibit I#1)

#2. Comparative Income Statement as of March 31, 2016 (to be provided by Monday, April 11)
(Exhibit I#2)

#3. Proposed Budget for 2016-2017
(Exhibit I#3)

#4. Proposed Budget Transfers
(Exhibit I#4)

J. Unfinished Business

K. Old Business

#1. Proposed Staff Salary Compensation Policy

- i. Compensation Policy (Exhibit K#1i)
- ii. Organizational Chart (Exhibit K#1ii)
- iii. Job Descriptions (Exhibit K#1iii)

#2. Board Operations Committee Responsibilities
(Exhibit K#2)

#3. Update on Proposed Board Role & Responsibilities

#4. Update on Proposed Contract between FEMC Board and FEMC President/FBPE
Executive Director
(Exhibit K#4)

#5. Discussion on Restated/Amended Contract between DBPR and FEMC
(Exhibit K#5)

L. Update from DBPR/FEMC Contract Monitor

M. New Business

#1. Discussion on the possibility of needing to set a date for a FEMC Board Conference Call
in May to discuss the final Budget

N. Community Involvement

O. Announcements

P. Adjourn

Next Board Meeting: June 8, 2016 at 8:30am
Crowne Plaza Orlando Universal

Board Member Training: June 8, 2016 at 10am
Crowne Plaza Orlando Universal
7800 Universal Blvd.
Orlando, FL