



**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, June 11, 2025
Via video conference
Beginning at 10 a.m. or soon thereafter**

A. Call to Order

Ms. Brea called the meeting to order. Ms. Sammons called roll.

B. Roll Call, Determination of Quorum, and Address Absences

Board Members Present:

Safiya Brea, P.E., Chair
Mark Tumeo, PhD., P.E., Vice Chair
Edward Gonzalez, P.E.
Satya Lory, P.E.
Art Nordlinger, P.E.
David Mica, Public Member
Michael Lessne, Public Member

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Upon motion by Mr. Nordlinger, seconded by Ms. Lory, to excuse the absence of Dr. Tumeo, the motion passed.

C. Introduction of guests or visitors.

Denise Ramsey, P.E., FBPE Chair
Rick Morrison, DBPR-FEMC Contract Monitor

D. Approval of the Agenda.

Upon motion by Dr. Tumeo, seconded by Mr. Lessne, to approve the agenda, the motion passed.

E. Approval of the Consent Agenda.

Upon motion by Mr. Lessne, seconded by Mr. Gonzalez, to approve the consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on April 8, 2025

Approved under consent agenda.

#2. Minutes of Joint FEMC/FBPE Meeting with held on May 8, 2025

Approved under consent agenda.

#3. Minutes of FEMC Board Operations Meeting with held on May 9, 2025

Approved under consent agenda.

#4. FEMC Observers for FBPE Meetings for 2025

Approved under consent agenda.

#5. 3rd Qtr 24-25 FEMC Report

Approved under consent agenda.

#6. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#7. Non-Compliance Report

Approved under consent agenda.

#8. 300 Day Report

Approved under consent agenda.

#9. Open Case Report

Approved under consent agenda.

#10. Profile of legal cases by year

Approved under consent agenda.

- a) Cases open for 1 year plus
- b) Total open cases by year

F. Chair's Report

G. President's Report

#1. Discussion and Approval of Renewal of FEMC-DBPR Contract

Ms. Raybon presented the renewal of the FEMC-DBPR contract for discussion, confirming that the contract had been distributed to the board members, and sought any concerns or further discussions, which were minimal.

Ms. Raybon and Ms. Sammons discussed a monthly reporting requirement outlined in the scope of work (number 12, page 18 of the contract), which involves providing application processing statistics by the 15th of each month. Ms. Raybon initially expressed concern about complying due to issues with the DBPR QLIK reporting system, but Mr. Campbell with DBPR clarified that monthly reporting would be acceptable.

Discussion followed on contract amendment related to payment amounts, which are currently capped at \$2.07 million per year but may need to be adjusted to \$2.27 million due to budget changes. The board agreed to proceed with the current contract version pending budget passage, with Ms. Raybon noting that an amendment would be needed shortly after budget approval. Staff also discussed the contract signing process, with Ms. Brea needing to sign three copies before her upcoming international trip, leading Ms. Raybon to explore the possibility of electronic signatures to expedite the process.

Upon motion by Dr. Tumeo, seconded by Mr. Gonzalez, to approve the FEMC-DBPR contract with the caveat that if the budget is increased then the contract will be amended or an amendment will be done with the new funding amount, the motion passed.

#2. 2025 FBPE/FEMC Meeting Calendar

Provided for informational purposes

#3. 2026 FBPE/FEMC Meeting Calendar

Provided for informational purposes

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of April 30, 2025

Ms. Morris presented the Variable Income Statement.

#2. Comparative Income Statement as of April 30, 2025

Ms. Morris presented the Variable Income Statement.

#3. Budget Transfer request submitted to DBPR

Ms. Morris presented the budget transfer request and stated it was approved by DBPR.

J. Unfinished Business

K. Old Business

L. New Business

M. Update from DBPR/FEMC Contract Monitor

N. Community Involvement

O. Announcements

P. Adjourn

Next Board Meeting: August 26, 2025 (Audit update) @ 10am - via zoom

Next Regular Board Meeting: October 7, 2025 @ 9am - via zoom