



Minutes
FEMC Board Operations Committee
via video conference/conference call
Friday, May 9, 2025
Beginning at 9am or soon thereafter
Tallahassee, Florida

A. Call to Order, Roll Call

Ms. Brea called the meeting to order. Ms. Sammons called roll.

Committee Members Present:

Safiya Brea, P.E., Chair

Mark Tumeo, Ph.D., P.E., Vice Chair

Denise Ramsey, P.E., FBPE Chair

James Gonzalez, Public Member, FBPE Chair

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director

John Rimes, FEMC Vice President

Michele Morris, FEMC Treasurer, FBPE Controller

Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

B. Approval of Agenda

Upon motion by Dr. Tumeo, seconded by Mr. Gonzalez, to approve the agenda, the motion passed.

C. Chair's Report

D. President's Report

#1. Update on FEMC-DBPR Contract Renewal

Discussion occurred regarding the meeting with DBPR concerning the FEMC/DBPR Contract. DBPR suggested keeping the section about their own system in the contract as it is, with a few modifications, and making an amendment to the contract once the department grants approval. Ms. Ramsey and Dr. Tumeo agreed with Ms. Raybon's report but expressed uncertainty about the level of support from the department. Dr. Tumeo proposed that they move forward with the development and present a detailed package to gain the department's confidence.

Ms. Raybon discussed the progress of the contract with Deputy Secretary Jared Williams. The contract includes provisions regarding the licensing system, which were agreed upon by the board members. Ms. Raybon also mentioned a potential system from a sister company of Laserfiche that could be integrated with their existing system. The initial cost for this system is quoted at \$50,000, with an annual maintenance fee of \$32,000. The Deputy Secretary is expected to review the contract language soon. Additionally, Ms. Brea inquired about the budget process, and Ms. Raybon noted that while the House and Senate have their respective budgets, they have not yet reconciled them. Budget committees are anticipated to be appointed shortly.

Ms. Raybon discussed the ongoing budget request for a new system, which was initially stalled due to uncertainty about the department's existence. However, with the department's confirmation of continued existence, the request is back on the table. Ms. Raybon mentioned that they have provided a lot of information to FES in response to questions from legislators, and they are waiting for a decision. FES has asked several questions about FEMS's operations and budget usage. Ms. Raybon also mentioned that they are looking for references to evaluate the proposed system. Dr. Tumeo suggested that they should get at least three bids for the system and that integration is possible but expensive. Ms. Raybon agreed to work on an RFP and get it to the team. The final draft of the contract will be presented to the board for review and approval at the June meeting. The team needs to review the contract and ensure that the department reviews and accepts the proposed paragraph before the board meeting.

#2. Update on 2025 Legislative Session

Ms. Raybon discussed the legislative update, stating that the House and Senate don't want the dereg and it's dead for this year. Mr. Rimes added that there has been no public discussion or action, and the governor and legislature are not in agreement on many issues. Ms. Ramsey mentioned the budget for this year, which is still in progress and not in agreement.

F. Vice President's Report

G. Treasurer's Report

Ms. Morris reported that the preliminary April statements were looking good, with the organization under budget for salaries. However, the May and June salaries would be higher, and the accrued leave would be calculated at the end of June. The organization was also well under budget for travel. Ms. Raybon discussed the need to replace desktop computers and the possibility of spending money on that. The goal was to end the year with a surplus, not in the red. Ms. Sammons also discussed the upcoming June meeting, with some members needing to attend via Zoom.

H. Discussion of agenda for next meeting

I. Unfinished Business

J. New Business

K. Adjourn