



**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Tuesday, April 8, 2025
Beginning at 9 a.m. or soon thereafter
Via video conference
Tallahassee, FL**

A. Call to Order, Roll Call, Determination of Quorum, and Address Absences

Ms. Brea called the meeting to order. Ms. Sammons called roll.

Board Members Present:

Safiya Brea, P.E., Vice Chair
Edward Gonzalez, P.E.
Satya Lory, P.E.
Art Nordlinger, P.E.
David Mica, Public Member
Michael Lessne, Public Member

Board Members Absent:

Mark Tumeo, PhD., P.E., Vice Chair

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Upon motion by Mr. Nordlinger, seconded by Ms. Lory, to excuse the absence of Dr. Tumeo, the motion passed.

B. Introduction of guests or visitors.

William Lampkin, FBPE Public Information Officer
Denise Ramsey, P.E., FBPE Chair
James Gonzalez, Public Member, FBPE Vice Chair

C. Approval of the Agenda.

Upon motion by Mr. Lessne, seconded by Ms. Lory, to approve the agenda, the motion passed.

D. Approval of the Consent Agenda.

Upon motion by Mr. Lessne, seconded by Mr. Nordlinger, to approve the consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on December 11, 2024

Approved under consent agenda.

#2. Minutes of the FEMC Board Meeting held on February 6, 2025

Approved under consent agenda.

#3. Minutes of the FEMC Board Meeting held on March 3, 2025

Approved under consent agenda.

#4. 2nd Quarter Report for 2024-2025

Approved under consent agenda.

#5. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#6. FEMC Observers for FBPE Meetings for 2025

Approved under consent agenda.

#7. Non-Compliance Report

Approved under consent agenda.

#8. 300 Day Report

Approved under consent agenda.

#9. Open Case Report

Approved under consent agenda.

#10. Profile of legal cases by year

Approved under consent agenda.

- a) Cases open for 1 year plus
- b) Total open cases by year

E. Chair's Report

#1. President's Evaluation

Ms. Brea stated that she and FBPE Chair Ramsey did the evaluation of Ms. Raybon, FEMC President/FBPE Executive Director and as usual Ms. Raybon is doing a fantastic job.

F. President's Report

#1. Update on Renewal

Ms. Raybon gave the final report on renewal. Discussion followed.

#2. Proposed Travel Policy

Ms. Raybon presented the proposed travel policy. Ms. Sammons stated that this policy will apply to the FBPE board also. Discussion followed. Staff was asked to add an effective date to the policy.

Upon motion by Mr. Gonzalez, seconded by Mr. Lessne, to approve the proposed travel policy as amended, the motion passed unanimously.

#3. Proposed Changes to DBPR-FEMC Contract

Ms. Raybon discussed the proposed changes to the contract. Discussion followed. The board asked that staff set up a meeting with representatives from both boards with DBPR to discuss the contract renewal.

#4. Discussion on sending out PE/EI Certificates

Ms. Raybon talked about this issue sending out PE/EI certificates and the cost of this. Discussion followed.

#5. 2025 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

#6. 2026 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

G. Vice President's Report

H. Treasurer's Report

#1. Variable Income Statement as of February 28, 2025

Ms. Morris presented the Variable Income Statement.

#2. Comparative Income Statement as of February 28, 2025

Ms. Morris presented the Comparative Income Statement.

#3. Proposed FEMC Budget for 2025-2026

Ms. Morris presented the proposed FEMC budget for 2025-2026. Discussion followed.

Upon motion by Ms. Lory, seconded by Mr. Nordlinger, to approve the budget as presented, the motion passed.

I. Unfinished Business

J. Old Business

K. New Business

L. Update from DBPR/FEMC Contract Monitor

M. Community Involvement

N. Announcements

O. Adjourn

Next Board Meeting: June 11, 2025 @ 10am

Holiday Inn Express & Suites

10573 Brightman Blvd

Jacksonville, FL 32246

