

**Agenda for the  
Florida Engineers Management Corporation  
Board of Directors Meeting  
Wednesday, December 11, 2024  
Beginning at 1 p.m. or soon thereafter  
Tallahassee, FL**

- A. Call to Order and Pledge of Allegiance to the Flag
- B. Roll Call, Determination of Quorum, and Address Absences
- C. Introduction of guests or visitors.
- D. Approval of the Agenda.
- E. Approval of the Consent Agenda
  - #1. Minutes of the FEMC Board Meeting held on October 8, 2024  
(Exhibit E#1)
  - #2. 23-24 FEMC Annual Report  
(Exhibit E#2)
  - #3. 1<sup>st</sup> Quarter Report for 2024-2025  
(Exhibit E#3)
  - #4. Turnover Schedule & Independent Contractor Listing  
(Exhibit E#4)
  - #5. Non-Compliance Report  
(Exhibit E#5)
  - #6. Open Case Report  
(Exhibit E#6)
  - #7. Profile of legal cases by year  
(Exhibit E#7)
    - a) Cases open for 1 year plus
    - b) Total open cases by year

#8. 300 day report  
(Exhibit E#8)

F. Chair's Report/Comments

G. President's Report

#1. Proposed Travel Policy  
(Exhibit G#1)

#2. Renewal Update

#3. 2025 FBPE/FEMC Meeting Calendar  
(Exhibit G#3)

#4. FEMC Observers for FBPE Meetings in 2025  
(Exhibit G#4)

#5. Proposed 2026 FBPE/FEMC Meeting Calendar  
(Exhibit G#5)

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of October 31, 2024 (November 30, 2024 statement will be sent out prior to the meeting or handed out at the meeting)  
(Exhibit I#1)

#2. Comparative Income Statement as of October 31, 2024 (November 30, 2024 statement will be sent out prior to the meeting or handed out at the meeting)  
(Exhibit I#2)

J. Report of Nominations Committee

#1. Minutes from FEMC Nominations Committee Meeting  
(Exhibit J#1)

K. Election of Officers for 2025

#1. Election of Chair and Vice Chair

#2. Vote on annual appointment of FEMC Officers for 2025  
Zana Raybon, President

John Rimes, Esquire, Vice President  
Rebecca Sammons, Secretary  
Michele Morris, Controller/Treasurer

- L. Unfinished Business
- M. Old Business
- N. New Business
- O. Update from DBPR/FEMC Contract Monitor
- P. Community Involvement
- Q. Announcements
- R. Adjourn

