



**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, June 14, 2023
Tampa, FL
Beginning at 10 a.m. or soon thereafter**

A. Call to Order, Pledge of Allegiance

Ms. Lory called the meeting to order.

B. Roll Call, Determination of Quorum, and Address Absences

Ms. Raybon called roll.

Board Members Present:

Satya Lory, P.E., Chair
Safiya Brea, P.E., Vice Chair
Steve Kowkabany, P.E.
Art Nordlinger, P.E.
Mark Tumeo, PhD., P.E.
Barney Bishop, Public Member (via telephone)

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller (via telephone)
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

C. Introduction of guests or visitors.

PJ Shah, P.E., FBPE Vice Chair
Denise Ramsey, P.E., FBPE Board Member

D. Approval of the Agenda.

Upon motion by Mr. Kowkabany, seconded by Ms. Brea, to approve the agenda, the motion passed.

E. Approval of the Consent Agenda.

Upon motion by Dr. Tumeo, seconded by Mr. Nordlinger, to approve the consent, the motion passed.

#1. Minutes of the FEMC Board Meeting held on April 14, 2023

Approved under consent agenda.

#2. FEMC Observers for FBPE Meetings for 2023

Approved under consent agenda.

#3. 3rd Qtr 22-23 FEMC Report

Approved under consent agenda.

#4. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#5. Non-Compliance Report

Approved under consent agenda.

#6. 300 Day Report

Approved under consent agenda.

#7. Open Case Report

Approved under consent agenda.

#8. Profile of legal cases by year

Approved under consent agenda.

a) Cases open for 1 year plus

b) Total open cases by year

F. Chair's Report

#1. Report on Evaluation of FEMC President/FBPE Executive Director

Mr. Nordlinger reported on the evaluation conducted by himself and former FBPE Chair Drury.

G. President's Report

#1. 2023 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

#2. 2024 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of May 31, 2023

Ms. Morris presented the Variable Income Statement.

#2. Comparative Income Statement as of May 31, 2023

Ms. Morris presented the Comparative Income Statement.

#3. Budget Transfer request submitted to DBPR

Provided for informational purposes.

J. Unfinished Business

K. Old Business

#1. Update on ESI Contract Issue

Ms. Raybon provided an update on this issue.

#2. Audit Update

Ms. Raybon discussed the status of the IT audit. Discussion followed. Staff was directed with contact Law, Redd & Crona about performing an IT audit for the 22/23 fiscal year and look at getting new auditors for next year.

Any new contract for audit services should include the following at a minimum:
Any change of audit personnel must be approved by FEMC (replacement should be equally qualified) and the contract should include an IT audit, to include any updates on cyber security and spot check on consultants.

- L. New Business
- M. Update from DBPR/FEMC Contract Monitor
- N. Community Involvement
- O. Announcements
- P. Adjourn

Next Board Meeting: August 29, 2023 (Audit update) @ 10am - via zoom

Next Regular Board Meeting: October 10, 2023 @ 9am - via zoom