

**Agenda for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, December 6, 2023
Beginning at 1 p.m. or soon thereafter
Tallahassee, FL**

- A. Call to Order and Pledge of Allegiance to the Flag
- B. Roll Call, Determination of Quorum, and Address Absences
- C. Introduction of guests or visitors.
- D. Approval of the Agenda.
- E. Approval of the Consent Agenda
 - #1. Minutes of the FEMC Board Meeting held on October 10, 2023
(Exhibit E#1)
 - #2. 1st Quarter Report for 2023-2024
(Exhibit E#2)
 - #3. Turnover Schedule & Independent Contractor Listing
(Exhibit E#3)
 - #4. Non-Compliance Report
(Exhibit E#4)
 - #5. Open Case Report
(Exhibit E#5)
 - #6. Profile of legal cases by year
(Exhibit E#6)
 - a) Cases open for 1 year plus
 - b) Total open cases by year
 - #7. 300 day report
(Exhibit E#7)

F. Chair's Report/Comments

G. President's Report

- #1. Email to DBPR requesting additional funding for FEMC
(Exhibit G#1)
- #2. 2024 FBPE/FEMC Meeting Calendar
(Exhibit G#2)
- #3. FEMC Observers for FBPE Meetings in 2024
(Exhibit G#3)
- #4. Proposed 2025 FBPE/FEMC Meeting Calendar
(Exhibit G#4)

H. Vice President's Report

I. Treasurer's Report

- #1. Variable Income Statement as of October 31, 2023 (November 30, 2023 statement will be sent out prior to the meeting or handed out at the meeting)
(Exhibit I#1)
- #2. Comparative Income Statement as of October 31, 2023 (November 30, 2023 statement will be sent out prior to the meeting or handed out at the meeting)
(Exhibit I#2)

J. Report of Nominations Committee

- #1. Minutes from FEMC Nominations Committee Meeting
(Exhibit J#1)

K. Election of Officers for 2024

- #1. Election of Chair and Vice Chair
- #2. Vote on annual appointment of FEMC Officers for 2024
 - Zana Raybon, President
 - John Rimes, Esquire, Vice President
 - Rebecca Sammons, Secretary
 - Michele Morris, Controller/Treasurer

L. Unfinished Business

M. Old Business

#1. Update on IT Audit

#2. Update on Mandatory CE Reporting

N. New Business

O. Update from DBPR/FEMC Contract Monitor

P. Community Involvement

Q. Announcements

R. Adjourn

