



**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Tuesday, October 11, 2022
Beginning at 9 a.m. or soon thereafter
Via video conference**

A. Call to Order

Mr. Nordlinger called the meeting to order. Ms. Sammons called roll.

Board Members Present:

Art Nordlinger, P.E., Chair
Satya Lory, P.E., Vice Chair
Safiya Brea, P.E.
Steve Kowkabany, P.E.
Mark Tumeo, PhD., P.E.

Board Members Absent:

Barney Bishop, Public Member

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

B. Roll Call, Determination of Quorum, and Address Absences

Upon motion by Ms. Lory, seconded by Mr. Kowkabany, to excuse the absence of Mr. Bishop, the motion passed.

C. Introduction of guests or visitors.

Scott Drury, P.E., FBPE Chair
Dylan Albergo, P.E., FBPE Vice Chair

D. Approval of the Agenda.

Upon motion by Ms. Brea, seconded by Ms. Lory, to approve the agenda, the motion passed.

E. Approval of the Consent Agenda.

Upon motion by Ms. Brea, seconded by Dr. Tumeo, to approve consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on June 8, 2022

Approved under consent agenda.

#2. Minutes of the FEMC Board Operations Committee Meeting held on August 4, 2022

Approved under consent agenda.

#3. Minutes of the FEMC Board Meeting held on August 30, 2022

Approved under consent agenda.

#4. Minutes of the FEMC Board Operations Committee Meeting held on September 7, 2022

Approved under consent agenda.

#5. FEMC Observers for FBPE Meetings for 2022

Approved under consent agenda.

#6. 21-22 4th Qtr FEMC Report

Approved under consent agenda.

#7. 21-22 FEMC Annual Report

Approved under consent agenda.

#8. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#9. Non-Compliance Report

Approved under consent agenda.

#10. 300 Day Report

Approved under consent agenda.

#11. Open Case Report

Approved under consent agenda.

#12. Profile of legal cases by year

Approved under consent agenda.

a) Cases open for 1 year plus

b) Total open cases by year

F. Chair's Report

Mr. Nordlinger discussed the NCEES annual meeting and the position statement that dealt with DEI. At the August 2022 annual meeting, the PE board voted not to support it. Mr. Nordlinger further discussed the Executive Director's newsletter article reporting on the NCEES annual meeting and the DEI position statement. He stated that the FBPE board did not approve of the article, and it has now been taken down. Discussion followed.

#1. Appoint Nominations Committee (per By-Laws – Chair and Vice Chair required to be on the committee)

Mr. Nordlinger stated that the committee would consist of the chair and vice chair per FEMC by-laws and asked if anyone else wanted to be on the committee. Mr. Kowkabany stated that he would serve on the committee.

G. President's Report

#1. Renewal Update

Ms. Raybon discussed the upcoming renewal and the changes to the attestation questions. Ms. Raybon also mentioned that after this renewal cycle that we would likely be returning to mandatory reporting because of the failure rate in the recent audits.

#2. ESI Contract Update

Ms. Raybon stated that Mr. Bayo is handling the issue and there hasn't been any updates.

#3. Update on Discussion with Auditors – re: their performance and final updates to the audit

Ms. Raybon stated that Ms. Harrell met with staff at the office to discuss issues with the audit. Ms. Harrell stated that she would have the IT audit added to the audit for the coming years. Discussion followed.

The board directed staff to have an IT audit done for the past year and have the audit report amended.

#4. 2023 FBPE/FEMC Meeting Calendar (provided for informational purposes)

Provided for informational purposes.

#5. FEMC Observers for FBPE Meetings in 2023

Ms. Raybon stated that we need volunteers to observe the FBPE meetings in 2023. The board members volunteered for the following months:

February: Ms. Lory

April: Mr. Nordlinger

June: Dr. Tumeo

August:

October:

December: Ms. Brea

#6. Proposed 2024 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of August 31, 2022, and preliminary statement as of September 30, 2022

Ms. Morris presented the Variable Income Statement.

#2. Comparative Income Statement as of August 31, 2022, and preliminary statement as of September 30, 2022

Ms. Morris presented the Comparative Income Statement.

- J. Unfinished Business
- K. Old Business
- L. New Business
- M. Update from DBPR/FEMC Contract Monitor
- N. Community Involvement
- O. Announcements
- P. Adjourn

Next Regular Board Meeting: December 7th at 1pm in Tallahassee