



**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, June 8, 2022
Orlando, FL
Beginning at 10 a.m. or soon thereafter**

A. Call to Order, Pledge of Allegiance

Mr. Nordlinger called the meeting to order. Ms. Sammons called roll.

B. Roll Call, Determination of Quorum, and Address Absences

Board Members Present:

Art Nordlinger, P.E., Chair
Satya Lory, P.E., Vice Chair
Safiya Brea, P.E.
Mark Tumeo, PhD., P.E.
Barney Bishop, Public Member

Board Members Absent:

Steve Kowkabany, P.E.
John Stewart, Public Member

Staff Present:

John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller (via video)
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Upon motion by Ms. Lory, seconded by Mr. Bishop, to excuse the absence of Mr. Kowkabany and Mr. Stewart, the motion passed.

C. Introduction of guests or visitors.

William Lampkin, FBPE Public Information Officer

D. Approval of the Agenda.

Upon motion by Mr. Bishop, seconded by Ms. Brea, to approve the agenda, the motion passed.

E. Approval of the Consent Agenda.

Upon motion by Dr. Tumeo, seconded by Ms. Lory, to approve the consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on April 12, 2022

Approved under consent agenda.

#2. FEMC Observers for FBPE Meetings for 2022

Approved under consent agenda.

#3. 3rd Qtr 21-22 FEMC Report

Approved under consent agenda.

#4. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#5. Non-Compliance Report

Approved under consent agenda.

#6. 300 Day Report

Approved under consent agenda.

#7. Open Case Report

Approved under consent agenda.

#8. Profile of legal cases by year

Approved under consent agenda.

a) Cases open for 1 year plus

b) Total open cases by year

F. Chair's Report

#1. Report on Evaluation of FEMC President/FBPE Executive Director

Mr. Nordlinger stated that he and Mr. Fleming met with Ms. Raybon about her annual evaluation.

G. President's Report

#1. Renewal Update

Ms. Sammons that staff met with DBPR to discuss plans for renewal, including changes to the attestations that the PE board would like and when renewal would open.

#2. Laserfiche Upgrade update – amended request for approval

Ms. Sammons stated that the Laserfiche upgrade is in process but because some of our workflows are very complex, we need to get Laserfiche to recreate the more complex ones.

Ms. Sammons stated that the original amount approved in April was \$40,481.00. The actual invoice is \$29,480.25 and the cost to have Laserfiche rebuild the complex workflows is \$13,500. The difference to be approved is \$2,499.25. Ms. Sammons stated that Ms. Raybon is aware of the changes and she approves. Discussion followed.

Upon motion by Dr. Tumeo, seconded by Mr. Bishop to approve the request to have Laserfiche rebuild the complex workflows, the motion passed.

Ms. Sammons stated that FEMC would be getting new phones and a new phone provider which would save FEMC approximately \$550 per month.

#3. 2022 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

#4. 2023 FBPE/FEMC Meeting Calendar

- April 2023 – FEMC meeting date changed and moved to zoom
- October 2023 – FEMC meeting date changed and moved to zoom

Provided for informational purposes.

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of April 30, 2022

Ms. Morris reported on the variable and comparative income statements.

#2. Comparative Income Statement as of April 30, 2022

#3. 2022-2023 FEMC Budget

Ms. Morris stated that the narrative is the only change in the budget that was approved in April 2022.

#4. Budget Transfers as submitted and approved by DBPR

Provided for informational purposes.

J. Unfinished Business

K. Old Business

L. New Business

M. Update from DBPR/FEMC Contract Monitor

N. Community Involvement

O. Announcements

P. Adjourn

Next Board Meeting: August 30, 2022 (Audit update) @ 10am - via zoom

Next Regular Board Meeting: October 11, 2022 @ 9am - via zoom