

**Minutes for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, December 7, 2022
Beginning at 1 p.m. or soon thereafter
Tallahassee, FL**

- A. Call to Order and Pledge of Allegiance to the Flag

Mr. Nordlinger called the meeting to order. Ms. Raybon called roll.

- B. Roll Call, Determination of Quorum, and Address Absences

Board Members Present:

Art Nordlinger, P.E., Chair
Safiya Brea, P.E.
Steve Kowkabany, P.E.
Mark Tumeo, PhD., P.E.
Barney Bishop, Public Member (arrived late)

Board Members Absent:

Satyra Lory, P.E., Vice Chair

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Upon motion by Mr. Kowkabany, seconded by Mr. Tumeo, to excuse the absence of Ms. Lory, the motion passed.

- C. Introduction of guests or visitors.

Scott Drury, P.E., FBPE Chair
Dylan Albergo, P.E., FBPE Vice Chair
Bill Lampkin, FBPE Public Information Officer
Allen Douglas, FES Executive Director

- D. Approval of the Agenda.

E. Approval of the Consent Agenda

Upon motion by Ms. Brea, seconded by Mr. Kowkabany, to approve consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on October 11, 2022

Approved under consent agenda.

#2. 1st Quarter Report for 2022-2023

Approved under consent agenda.

#3. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#4. Non-Compliance Report

Approved under consent agenda.

#5. Open Case Report

Approved under consent agenda.

#6. Profile of legal cases by year

Approved under consent agenda.

a) Cases open for 1 year plus

b) Total open cases by year

#7. 300 day report

Approved under consent agenda.

F. Chair's Report/Comments

G. President's Report

#1. Renewal Update

Ms. Raybon provided a renewal update. Ms. Raybon stated that FEMC/FBPE will be going to mandatory CE reporting and staff is working with DBPR to get this established. Zana provided the number of renewed licenses as of Dec. 6, 2022.

#2. 2023 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

#3. FEMC Observers for FBPE Meetings in 2023

Provided for informational purposes.

#4. Proposed 2024 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of October 31, 2022 (November 30, 2022 statement will be sent out prior to the meeting or handed out at the meeting)

Ms. Morris presented the Variable Income Statement.

#2. Comparative Income Statement as of October 31, 2022 (November 30, 2022 statement will be sent out prior to the meeting or handed out at the meeting)

Ms. Morris presented the Comparative Income Statement.

J. Report of Nominations Committee

#1. Minutes from FEMC Nominations Committee Meeting

Upon motion by Dr. Tumeo, seconded by Mr. Bishop, to approve the minutes as presented, the motion passed.

K. Election of Officers for 2023

#1. Election of Chair and Vice Chair

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to accept Nominations Committee recommendation of Satya Lory as FEMC Chair and Safiya Brea as FEMC Vice-Chair, the motion passed.

#2. Vote on annual appointment of FEMC Officers for 2023

Zana Raybon, President
John Rimes, Esquire, Vice President
Rebecca Sammons, Secretary
Michele Morris, Controller/Treasurer

Upon motion by Mr. Bishop, seconded by Ms. Brea, to accept the appointment of FEMC Officers for 2023 as presented, the motion passed.

L. Unfinished Business

M. Old Business

#1. Amended Audit for 21-22 to include IT

Ms. Raybon stated as of this meeting, we had not received a revised audit to include IT. Staff was asked to draft letter for chair to sign about this issue stating that the Board is not happy with the way the audit was handled.

#2. Update on ESI Contract Issue

Ms. Raybon stated that Mr. Bayo is still handling the issue and there have been no updates.

N. New Business

O. Update from DBPR/FEMC Contract Monitor

P. Community Involvement

Q. Announcements

R. Adjourn