



**Minutes for the  
Florida Engineers Management Corporation  
Board of Directors Meeting via Conference Call  
Wednesday, April 7, 2021  
Beginning at 9 a.m. or soon thereafter  
Via video conference  
Tallahassee, FL**

**A. Call to Order, Roll Call, Determination of Quorum, and Address Absences**

Mr. Nordlinger called the meeting to order. Ms. Sammons called roll.

**Board Members Present:**

Art Nordlinger, P.E., Chair  
Satya Lory, P.E., Vice Chair  
Safiya Brea, P.E.  
Steve Kowkabany, P.E.  
John Stewart, Public Member  
Mark Tumeo, PhD., P.E.

**Board Members Absent:**

Barney Bishop, Public Member

**Staff Present:**

Zana Raybon, FEMC President, FBPE Executive Director  
John Rimes, FEMC Vice President  
Michele Morris, FEMC Treasurer, FBPE Controller  
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Upon motion by Ms. Lory, seconded by Mr. Stewart, to excuse the absence of Mr. Bishop, the motion passed.

**B. Introduction of guests or visitors.**

Kevin Fleming, P.E., FBPE Chair  
William Lampkin, FBPE Public Information Officer

C. Approval of the Agenda.

Upon motion by Dr. Tumeo, seconded by Mr. Kowkabany, to approve the agenda, the motion passed.

D. Approval of the Consent Agenda.

Upon motion by Ms. Lory, seconded by Ms. Brea, to approve consent agenda, the motion passed.

#1. Minutes of the FEMC Board Meeting held on December 9, 2020

Approved under consent agenda.

#2. 2<sup>nd</sup> Quarter Report for 2020-2021

Approved under consent agenda.

#3. Turnover Schedule & Independent Contractor Listing

Approved under consent agenda.

#4. FEMC Observers for FBPE Meetings for 2021 (provided for informational purposes)

Approved under consent agenda.

#5. Non-Compliance Report

Approved under consent agenda.

#6. 300 Day Report

Approved under consent agenda.

#7. Open Case Report

Approved under consent agenda.

#8. Profile of legal cases by year

Approved under consent agenda.

a) Cases open for 1 year plus

b) Total open cases by year

E. Chair's Report

F. President's Report

#1. Renewal Update

Ms. Raybon gave a report on the final numbers for renewal.

#2. Email about Renew Central Contract

Ms. Raybon discussed the email from CE Broker about the Renew Central contract and how CE Broker offers the same product. Discussion followed. Staff was to develop criteria to be given to companies so that the product is the same on the back end and there is no extra work or cost for FEMC or FEMC staff. This item is to be brought back to another board meeting when the criteria has been established.

#3. Update on renewal of DBPR-FEMC Contract

Ms. Raybon stated that a draft of the contract was sent to our contract monitor. Ms. Raybon discussed several of the items that were in the draft and FEMC was told no to those items, but Ms. Raybon did mention that she and the FEMC chair have a meeting with the new DBPR Secretary on Monday.

#4. Legislative Update

Ms. Raybon discussed the structural license legislation that would create a separate SE license. Discussion followed.

#5. Update of Possible Office Move

Ms. Raybon reported on a possible office move. Discussion followed.

#6. Sponsorship of Student Summit (FEE Track) at FES Conference (\$2,500)

Ms. Raybon stated that FEMC/FBPE is planning on attending the FES Annual Conference again this year and would like approval to sponsor the FEE Summit as has been done in past years. Ms. Raybon stated that the cost would be \$2,500. Ms. Raybon also stated the FEMC/FBPE would be an exhibitor again and that FES has provided the booth at no charge.

Upon motion by Mr. Kowkabany, seconded by Ms. Lory, to approve the sponsorship of the Student Summit at the 2021 FES Conference, the motion passed.

#7. 2021 FBPE/FEMC Meeting Calendar

Provided for informational purposes.

G. Vice President's Report

H. Treasurer's Report

#1. Variable Income Statement as of February 28, 2021

Ms. Morris reported on the Variable Income statement.

#2. Comparative Income Statement as of February 28, 2021

Ms. Morris reported on the Comparative Income statement.

#3. Proposed FEMC for 2021-2022 (with full funding and with possible 6% reduction)

Ms. Morris presented the proposed FEMC budget for 2021-2021 with full funding and one with a 6% reduction. Discussion followed.

Upon motion by Mr. Kowkabany, seconded by Mr. Stewart, to approve the budget as presented, the motion passed.

#4. Discussion on Possible Budget Amendment(s) that will be submitted to DBPR

Ms. Morris reported on the budget amendment that was submitted on March 30<sup>th</sup>. Discussion followed.

I. Unfinished Business

J. Old Business

K. New Business

L. Update from DBPR/FEMC Contract Monitor

M. Community Involvement

N. Announcements

O. Adjourn

**Next Board Meeting: June 9, 2021 at 9am via video conference**