



**Minutes for the  
Florida Engineers Management Corporation  
Finance Committee Meeting Conference Call  
Tuesday, April 21, 2020 @ 11am  
FBPE Offices  
Tallahassee, Florida**

A. Call to Order and Roll Call, Determination of Quorum, and Address Absences

Mr. Stewart called the meeting to order. Ms. Sammons called roll.

**Committee Members Present:**

Barney Bishop, Public Member, Committee Chair

Donald Goddeau, P.E.

John Stewart, Public Member

**Staff Present:**

Zana Raybon, FEMC President, FBPE Executive Director

Michele Morris, FEMC Treasurer, FBPE Controller

Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

B. Introduction of guests or visitors.

C. Discussion on revising current ***FEMC Talking Points*** to present to DBPR regarding maintaining current funding for the FEMC contract set to renew on 07/01/2021 as per direction given by the FEMC Board of Directors on 04/08/2020.

Mr. Stewart mentioned that FEMC may want to look at ways to cut the budget because of the pandemic in case there is a request from the governor and how we can get an increase. Mr. Stewart discussed to how to go about looking at the budget and possible ways to cut the budget. Discussion followed. It was decided that the staff will bring recommendations back to the committee for their input. The committee asked that staff schedule another meeting within the next two weeks.

Mr. Stewart discussed looking at the talking points and revising them accordingly. Ms. Raybon stated that she would like to see a report that had the inflation rate for the past 22 years and what our budget would have been if it was increased by the inflation rate.

Mr. Bishop discussed the possibility of a request from the governor to reduce all state agency budgets by certain amounts. Mr. Bishop stated FEMC should look at doing an exercise that would reduce the budget by 10%, 15% or 20% in case the request is made. Discussion followed on this and how in the past a request like this was made and handled by state agencies.

- D. Review Approved Budget for 2020-2021 in an effort to determine possible cost-saving measures for the next one or two fiscal years.
- E. Additional items of concern
- F. Set date for next conference call

Staff was asked to schedule another call within the next two weeks.

- G. Adjourn