



**Minutes for the
Florida Engineers Management Corporation
Finance Committee Meeting Conference Call
Tuesday, February 26, 2019 @ 3pm
FBPE Offices
Tallahassee, Florida**

A. Call to Order and Roll Call, Determination of Quorum, and Address Absences

Mr. Bishop called the meeting to order. Ms. Sammons called roll.

Committee Members Present:

Barney Bishop, Public Member, Committee Chair
John Stewart, Public Member

Staff Present:

Zana Raybon, FEMC President, FBPE Executive Director
John Rimes, FEMC Vice President, FBPE Prosecuting Attorney
Michele Morris, FEMC Treasurer, FBPE Controller
Rebecca Sammons, FEMC Secretary, FBPE Assistant Executive Director

Committee Members Absent:

Donald Goddeau, P.E.

B. Introduction of guests or visitors

C. Approval of Agenda

D. Approval of Minutes from January 28, 2019 Conference Call

Upon motion by Mr. Stewart, seconded by Mr. Bishop, to approve the minutes of the January 28, 2019 conference call, the motion passed.

Ms. Raybon reported on the meeting with DBPR Secretary Beshears, Mr. Bishop and herself on February 14. Ms. Raybon stated that the meeting went well and she had our talking points and left copies for them. Discussion followed.

Mr. Stewart asked that the talking points from the meeting on Feb. 14, 2019 with the DBPR Secretary be incorporated into the minutes as well as the individuals in attendance at the meeting. The meeting took place at the department and the attendees were:

- Zana Raybon, FEMC President
- Barney Bishop, FEMC Board Member
- Halsey Beshears, DBPR Secretary
- Tim Page, Deputy Secretary
- Colton Madill
- Conner Mann

- E. Follow up on discussion on researching and establishing a process in order to obtain additional funding for the FEMC contract set to renew on 07/01/2021
- a. Updated Profit and Loss Forecast Overview thru 6-30-2022
 - b. Finance Committee Timeline
 - c. Memo to Finance Committee – re: funding

Ms. Morris presented the updated P/L statement based on the last committee meeting and based on the previous years. Discussion followed.

Mr. Bishop discussed the timeline and mentioned that the meeting with Ms. Kelly will need to be delayed.

Mr. Bishop discussed the memo to Finance Committee and mentioned adding an additional item about “holding the line on costs.”

Discussion followed regarding the memo to the Finance Committee. Mr. Stewart stated that we should look at asking for the additional funding in August 2019 for the June 2020 budget. Discussion followed on changing the last paragraph of the memo to 2020-21 fiscal year and maybe request two payments. Mr. Bishop asked Ms. Morris to change the years in the memo to 2020-21 and add additional items to the timeline about asking for the additional funding before it goes to the board in April.

- F. Additional items of concern

Ms. Raybon mentioned the need keep this committee as a permanent committee. Discussion followed.

Upon motion by Mr. Stewart, seconded by Mr. Bishop, to keep the Finance Committee as a standing committee, the motion passed.

G. Set date for next conference call

H. Adjourn

The committee adjourned.



Finance Committee – Additional Contract Funding

TIMELINE

Event Date	Action
January 29th 2019	Initial Finance Committee Meeting
February 14th 2019	Met with Halsey Beshears (BB & ZR)
February 26th 2019	Second Finance Committee Meeting
April 10th 2019	FEMC Board Meeting – Committee Presentation
June 1, 2019*	Submit new budget request to DBPR for 2020-21 funding
August 2019	Agency (DBPR) submits initial budget (with increase) to Governor
September 2019	Supplemental budget/information to Governor
Mid-November –December 2019	Governor gives feedback and makes recommendation on request
December 2019	Governor makes final budget recommendations to agency
January 2020	Legislative session begins

*Estimated timeline from June 2019.

FEMC Talking Points

- The Florida Engineers Management Corporation implements the Florida Board of Professional Engineers' mission of protecting the interest of public health and safety by properly regulating the practice of engineering in Florida.
- FEMC is a public-private corporation that provides administrative, investigative, and prosecutorial services to FBPE.
- FEMC ensures the competency of engineers in Florida — through licensure, disciplinary actions, and continuing education — for the health and safety of the people of Florida.
- FEMC is overseen by a corporate board of directors whose seven members serve on a voluntary basis and include five licensed Professional Engineers appointed by FBPE and two public members, not regulated by FBPE, appointed by the Secretary of the Department of Business and Professional Regulation.
- As an administrative services organization, FEMC's staff specializes in the engineering profession and responds promptly to inquiries from engineers, engineering firms, and the public.
- As a public-private corporation, FEMC is subject to Florida's public records laws, and conducts all of its business in the sunshine.
- FEMC's small, 16-member staff reacts nimbly, responsively, and creatively to changes in the industry and thus increases its efficiency.
- Maximizing technology, FEMC has a 98-percent online licensure renewal rate, which is the highest of any regulated profession in Florida, according to DBPR.

FEMC by the Numbers

- FEMC's \$2.17 million budget has not increased in the 20 years since it was created in 1998. Historically, FEMC has returned funds to the state at the end of most fiscal years.
- FEMC currently manages over 43,500 licensed Professional Engineers, a 74-percent increase over the 25,000 PEs licensed in Florida in 1998, with no increase in its budget.
- FEMC approved 3,609 applications for PE licensure in FY2016-2017, a 140-percent increase over the 1,499 approved in 1999.
- FEMC issued 459 initial Certificates of Authorization to firms providing engineering services in FY2016-2017, a 40-percent increase over the 329 business licenses issued in 1999.
- FEMC handles the third highest number of engineering licensure applicants in the nation, behind only California and Texas.