



**Agenda for the
Florida Engineers Management Corporation
Board of Directors Meeting
Wednesday, April 10, 2019
Beginning at 10 a.m. or soon thereafter
The Shores Resort and Plaza
Daytona Beach Shores, Florida**

- A. Call to Order and Pledge of Allegiance to the Flag
- B. Roll Call, Determination of Quorum, and Address Absences
- C. Introduction of guests or visitors.
- D. Approval of the Agenda.
- E. Approval of the Consent Agenda.
(Items denoted with an asterisk are included in the Consent Agenda)
 - #1. Minutes of the FEMC Board Meeting held on December 5, 2018
(Exhibit E#1)
 - #2. Minutes of the FEMC Finance Committee Conference Call held on January 29, 2019
(Provided for informational purposes)
(Exhibit E#2)
 - #3. 2nd Quarter Report for 2018-2019
(Exhibit E#3)
 - #4. Minutes of the FEMC Finance Committee Conference Call held on February 26, 2019
(Provided for informational purposes)
(Exhibit E#4)
 - #5. Minutes of the FEMC Board Operations Committee Conference Call held on March 8, 2019
(Provided for informational purposes)
(Exhibit E#5)

#6. Turnover Schedule & Independent Contractor Listing
(Exhibit E#6)

#7. FEMC Observers for FBPE Meetings for 2019 (provided for informational purposes)
(Exhibit E#7)

#8. Non-Compliance Report
(Exhibit E#8)

#9. 300 Day Report
(Exhibit E#9)

#10. Open Case Report
(Exhibit E#10)

#11. Profile of legal cases by year
(Exhibit E#11)
a) Cases open for 1 year plus
b) Total open cases by year

F. Chair's Report

G. President's Report

#1. Final Renewal Update
(Exhibit G#1)

#2. Sponsorship of Student Summit (FEE Track) at FES Conference (\$2,500) – FEMC Board Operations Committee approved request on 3/8/19
(Exhibit G#2)

#3. 2019 FBPE/FEMC Meeting Calendar (provided for informational purposes)
(Exhibit G#3)

H. Vice President's Report

I. Treasurer's Report

#1. Variable Income Statement as of February 28, 2019 (March preliminary's will be sent out before the meeting)
(Exhibit I#1)

#2. Comparative Income Statement as of February 28, 2019 (March preliminary's will be sent out before the meeting)
(Exhibit I#2)

#3. Proposed Budget for 2019-2020
(Exhibit I#3)

#4. Implementation of Flexible Spending Account (including new bank account at Regions)
*will need a board resolution authorizing FEMC to open a zero-interest bank account for this account

J. Unfinished Business

#1. Proposed Changes to Procurement Policy based on new Budget Amendment Language
(Exhibit J#1)

K. Old Business

#1. Finance Committee Report

L. New Business

#1. President/Executive Director Annual Review and Salary Recommendation

M. Update from DBPR/FEMC Contract Monitor

N. Community Involvement

O. Announcements

P. Adjourn

Next Board Meeting: June 19, 2019 at 10am

**The Plaza Resort & Spa---Please note different location
600 N. Atlantic Ave.
Daytona Beach Shores, FL**