

**Florida Board of Professional Engineers  
Structural Rules Committee Agenda  
February 1, 2017 beginning at 8:30am or soon thereafter and  
Crowne Plaza Orlando Universal  
Orlando, Florida**

1. Call to Order, Roll Call, Determination of Quorum and Address Absences

Mr. Fleming called the meeting to order. Ms. Raybon called the roll.

**Board Members Present:**

Kevin Fleming, P.E., Committee Chair  
Anthony Fiorillo, P.E., S.I.  
John Pepper, P.E., S.I.

**Attorney General's Office:**

Lawrence Harris, Assistant Attorney General, Counsel to the Board

**Staff Members Present:**

Zana Raybon, Executive Director  
Rebecca Sammons, Assistant Executive Director

**Public Advisors:**

Andrew Lovenstein, PE, FSEA

**Board Members Absent:**

Babu Varghese, P.E., S.I.

2. Introduction of Guests and Announcements

William Bracken, P.E., S.I.

3. Minutes and Actions from previous meeting

Upon motion by Mr. Fiorillo, seconded by Mr. Pepper to accept the November 1<sup>st</sup> minutes of the Structural Rules Committee Meeting as presented, motion passed.

Upon motion by Mr. Pepper, seconded by Mr. Fiorillo, to accept the minutes of the December 12<sup>th</sup> joint meeting of the FBC Structural TAC meeting with the Structural Rules Committee Meeting as presented, motion passed.

#### 4. Revisions to Rules and SI Application

Mr. Fleming discussed the proposed changes to the rule as presented by board counsel and the proposed changes by Mr. Varghese. Discussion followed.

Ms. Sammons stated that the state seal needs to be removed from the application per our contract. The “attach check here” section on the application needs to be removed and there may be other technical changes that need to be made based on other applications.

Upon motion by Mr. Pepper, seconded by Mr. Fiorillo, to accept the proposed rule amendment to Rule 61G15-35.003 and the corrections to the applications as stated, the motion passed.

#### **61G15-35.003 Qualification Program for Special Inspectors of Threshold Buildings.**

(1) The minimum qualifying criteria for Special Inspectors of Threshold Buildings, also referred to as Threshold Inspectors, established by the Board shall be as follows:

(a) Proof of current licensure in good standing as a licensed professional engineer in the State of Florida whose principal practice is structural engineering or whose principal practice is in performing structural field inspections on Threshold Buildings.

(b) Licensed professional engineers whose principal practice is structural engineering shall also have three (3) years of experience in performing structural field inspections on threshold buildings and two (2) years of experience in the structural design of threshold buildings after having achieved licensure as a professional engineer. ~~Such experience shall be within the seven (7) years preceding submission of the application.~~ For the purpose of these criteria, structural design shall mean the design of all structural components of the building and shall not be limited to specific structural components only, such as foundations, prestressed or post-tensioned concrete, etc.

(c) Licensed professional engineers whose principal practice is structural field inspections shall have five (5) years of experience in performing structural field inspections on Threshold Buildings ~~within the preceding seven (7) years prior to submission of the application~~ and possess each of the certifications identified in paragraph 61G15-35.004(2)(f), F.A.C. at the time of application.

(2) Applications.

(a) The instructions and application form for Special Inspector, Form FBPE/TBI/006 (~~02/17 10/15~~) is hereby incorporated by reference, “Application for Special Inspector Certification.” Copies of Form FBPE/TBI/006 may be obtained from the Board office or by downloading it from the internet website [www.fbpe.org/licensure/application-process](http://www.fbpe.org/licensure/application-process) or at <https://www.flrules.org/Gateway/reference.asp?No=Ref-06472>.

(b) All applications for certification as a Special Inspector shall be submitted to the Board on Form FBPE/TBI/006.

(c) Applications shall contain the following basic information pertaining to the applicant:

1. Name;
2. Florida license number;
3. A list of projects submitted for experience credit. For each project identified, the following shall be clearly listed:

a. The beginning and ending eExperience dates;  
b. The time spent on design or inspection work, expressed as a percentage of the applicant's total work time; and

c. a ~~and sufficient~~ description of work performed sufficient each to clearly demonstrate that the minimum qualification criteria has been met;

4. Letters of recommendation from three registered professional engineers whose principal practice is structural engineering in the State of Florida, one of whom must be certified as a Special Inspector;

5. The signature, date and seal by the applicant attesting to the competency of the applicant to perform structural inspections on threshold buildings; and

6. Completed form FBPE/TBI/006.

(d) Upon a determination that the application contains all of the information requested by these rules, review of the application shall be scheduled for consideration by the Board. Such applications may be approved, rejected or deferred for further information by the Board. If the Board defers an application for additional information, it shall notify the applicant of the information needed. Applicants shall be notified in writing of the Board's actions as soon as practicable and, in the case of rejected applications, the Board shall set forth the reasons for such rejection.

(3) Temporary Certification. Professional engineers who have been granted temporary licensure in Florida pursuant to the provisions of Section 471.021, F.S., shall also be granted temporary certification as a Special Inspector provided the criteria set forth in these rules have been met. Such temporary certification shall be limited to work on one specific project in this state for a period not to exceed one year.

(4) Roster of Special Inspectors. The Board shall maintain a roster of all persons certified as Special Inspectors pursuant to the criteria established in these rules and the law. The roster shall be made available to interested parties upon request. The roster shall be updated on a continuing basis and additions or deletions to the latest published roster may be verified by contacting the Board office.

*Rulemaking Authority 471.008, 471.033(2) FS. Law Implemented 471.015(7), 471.033, 553.79(5)(a), FS. History—New 4-19-01, Amended 7-7-02, 4-5-04, 11-29-04, 2-4-13, 2-28-16, 6-6-16,\_\_\_\_\_.*

## 5. New Business

Mr. Fleming stated that Mr. Varghese would like the committee to look at Rule 61G15-35.004 also. Discussion followed.

Mr. Fleming stated that the committee will look at 35.004 and the spreadsheet for the application at the next meeting.

## 6. Comment and Concerns

## 7. Set Next Meeting Date

The next meeting will be set for March 13<sup>th</sup> after 3pm and staff will confirm the date and time with the members of the committee.

8. Adjourn

