



May 2015 FBPE Ratification Conference Call

May 21, 2015 at 10:00 AM

FBPE Board Office

2639 N. Monroe St., Ste. B-112

Tallahassee, Florida 32303

May 2015 FBPE Ratification Conference Call Meeting Book

1. Call to Order

2. Roll Call

3. Ratification of the actions taken during the FBPE Application Review held on May 12, 2015

Exhibit #3 - Page 3

4. Appoint Two Funded Delegates for NCEES Annual Meeting - August 19-22

5. Discusson on Proposed Amendment by DBPR to 2013-2017 DBPR-FEMC Contract

Amendment 1 to 13-17 DBPR-FEMC Contract.pdf - Page 40

6. Old Business

7. New Business

a. Date, Time and Location of Next Educational Committee & Application Review Meeting

July 14, 2015 at 1pm
FBPE Office
2639 North Monroe Street
Suite B-112
Tallahassee, FL 32303

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY
DEPARTMENT OF BUSINESS AND
PROFESSIONAL REGULATION

2639 North Monroe Street
Suite B-112
Tallahassee, Florida 32303
Phone: (850) 521-0500
Fax: (850) 521-0521
www.fbpe.org

Application Review – Education Review Committee Minutes of the
Florida Board of Professional Engineers
Tuesday, May 12, 2015

Board Members:

William C. Bracken, P.E., S.I.
CHAIR
(STRUCTURAL)
1/30/12 – 10/31/15

Anthony Fiorillo, P.E., S.I.
VICE-CHAIR
(CIVIL)
1/30/12 – 10/31/18

Charles K. Fleming, P.E.
(ELECTRICAL)
3/27/15 – 10/31/13

Roland Dove, P.E.
(CIVIL)
3/28/14 – 10/31/17

Warren G. Hahn, P.E.
(MECHANICAL)
3/15/10 – 10/31/17

John Pepper, P.E., S.I.
(STRUCTURAL)
7/22/13 – 10/31/16

Michelle D. Roddenberry, Ph.D., P.E.
(EDUCATIONAL)
3/27/12 – 10/31/17

Kenneth Todd, P.E.
(CIVIL)
1/30/12 – 10/31/15

Babu Varghese, P.E., S.I.
(CIVIL)
2/20/15 – 10/31/16

Vivian Boza
(PUBLIC)
7/22/13 – 10/31/15

Elizabeth Howard
(PUBLIC)
3/27/15 – 10/31/18

Zana Raybon
EXECUTIVE DIRECTOR

The Committee was called to order at 8:30am on May 12, 2015

Board Committee Members present on Tuesday, May 12th:

Educational Advisory Committee:

Michelle Roddenberry, Ph.D., P.E.
Anthony Fiorillo, P.E., S.I.
Kenneth Todd, P.E.
Elizabeth Howard, Public Member
Vivian Boza, Public Member

Board Counsel: Larry Harris, Assistant Attorney General

FBPE Staff Present:

Zana Raybon	Executive Director
Rebecca Sammons	Executive Assistant

Dr. Roddenberry confirmed a quorum for the Education Committee.

Applications Reviewed:

Principles & Practice Examination (Education Review) –Lisa Simmons

- 4 Applications were submitted for review
- 3 Applications were recommended for approval
- 0 Applications were recommended for denial

NCEES Model Law – Rebecca Valentine

- 143 Applicants approved by Zana Raybon, Executive Director
- 8 Applications were submitted for review
- 1 Applications were recommended for approval
- 6 Applications were recommended for denial

Engineer Intern/Fundamentals Exam– Brendan Henricks

- 82 Applicants approved by Zana Raybon, Executive Director
- 5 Applications were submitted for review
- 3 Applications were recommended for approval
- 1 Applications were recommended for denial
- 0 Removal of Conditions (FE Retakes)
- 1 Conditional Approvals (FE Retakes)

Endorsements to application review - Rebecca Valentine

- 43 Applicants approved by Zana Raybon, Executive Director
- 7 Applications were submitted for review
- 5 Applications were recommended for approval
- 0 Applications were recommended for denial

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY
DEPARTMENT OF BUSINESS AND
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Application Review – Experience Committee Minutes of the
Florida Board of Professional Engineers
Tuesday, May 12, 2015

Board Members:

William C. Bracken, P.E., S.I.
CHAIR
(STRUCTURAL)
1/30/12 – 10/31/15

Anthony Fiorillo, P.E., S.I.
VICE-CHAIR
(CIVIL)
1/30/12 – 10/31/18

Charles K. Fleming, P.E.
(ELECTRICAL)
3/27/15 – 10/31/13

Roland Dove, P.E.
(CIVIL)
3/28/14 – 10/31/17

Warren G. Hahn, P.E.
(MECHANICAL)
3/15/10 – 10/31/17

John Pepper, P.E., S.I.
(STRUCTURAL)
7/22/13 – 10/31/16

Michelle D. Roddenberry, Ph.D., P.E.
(EDUCATIONAL)
3/27/12 – 10/31/17

Kenneth Todd, P.E.
(CIVIL)
1/30/12 – 10/31/15

Babu Varghese, P.E., S.I.
(CIVIL)
2/20/15 – 10/31/16

Vivian Boza
(PUBLIC)
7/22/13 – 10/31/15

Elizabeth Howard
(PUBLIC)
3/27/15 – 10/31/18

Zana Raybon
EXECUTIVE DIRECTOR

The Committees were called to order at 10:20am on May 12th:

Board Committee Members present on Tuesday, May 12th:

Experience/Applications Review Committee:

Warren Hahn, P.E.
William Bracken, P.E., S.I.
John Pepper, P.E., S.I.
Roland Dove, P.E.
Kenneth Todd, P.E.
Kevin Fleming, P.E.
John Pepper, P.E., S.I.

Board Counsel: Larry Harris, Assistant Attorney General

FBPE Staff Present:

Zana Raybon	Executive Director
Rebecca Sammons	Executive Assistant

Mr. Hahn confirmed a quorum for the Experience Committee.

Applications Reviewed:

Principles & Practice Examination –Lisa Simmons

- 32 Applications were submitted for review
- 24 Applications were recommended for approval
- 2 Applications were recommended for denial

NCEES Model Law – Rebecca Valentine

- 143 Applicants approved by Zana Raybon, Executive Director
- 8 Applications were submitted for review
- 1 Applications were recommended for approval
- 6 Applications were recommended for denial

Engineer Intern/Fundamentals Exam– Brendan Henricks

- 16 Applications were submitted for review
- 6 Applications were recommended for approval
- 7 Applications were recommended for denial
- 1 Removal of Conditions (FE Retakes)
- 2 Conditional Approvals (FE Retakes)

Endorsements to application review - Rebecca Valentine

- 43 Applicants approved by Zana Raybon, Executive Director
- 7 Applications were submitted for review
- 5 Applications were recommended for approval
- 0 Applications were recommended for denial

Certificate of Authorization – Katherine Anderson

- 130 Applicants approved by Zana Raybon, Executive Director

**PE EXAM APPLICANTS
May 2015 Application Review**

	Name	30 DAY	DATE COMPLETE	APPROVED	DENIED	COMMENTS
1.	Agudo, Francisco	04/21/15	04/21/15			Allow him to supplement his experience information if he waives the 90 day requirement if not then the file is denied (KT/WH)
2.	Brewer, Jeffrey	12/30/14	04/21/15	KF		
3.	Cady, Thomas	03/09/15	04/10/15	WH		
4.	Chiu, Hong Ting	03/31/15	04/10/15	RD		
5.	Chyz, John	04/16/15	04/29/15	WH		
6.	Concepcion, Giselle	04/13/15	04/22/15	RD		
7.	Connell, Katherine	02/23/15	04/30/15	RD		
8.	Corbridge, Ashleigh	04/21/15	04/27/15	RD		
9.	Cox, Kelsey	04/21/15	04/27/15	RD		
10.	Danzis, Brian	03/27/15	04/27/15	KT		
11.	Diaz Pino, Rodolfo	03/02/15	04/22/15			Allow him to supplement his experience if he waives the 90 day requirement if not then the file is denied (KF/RD)
12.	Dilger, Michael	03/02/15	04/29/15	KT		
13.	Drew, Brady	02/05/15	04/29/15		WB/KF	Not working under a PE; Personal Reference also verified work exp.
14.	Haddad, Nicholas	12/02/14	04/16/15	KT		
15.	Hinson, Brandon	03/30/15	04/16/15	KT		
16.	Hudlow, Levi	03/02/15	04/22/15	BV		
17.	Insalaco, Jeffrey	04/06/15	04/30/15	WB		

	Name	30 DAY	DATE COMPLETE	APPROVED	DENIED	COMMENTS
18.	Kimbrell, Clinton	04/09/15	04/22/15	WH		
19.	Maddox, James	04/10/15	04/16/15	KT		
20.	Marten, Lindsay	04/21/15	04/29/15	BV		
21.	Martinez, Hillary	04/21/15	04/29/15	BV		
22.	Meo, Matthew	04/13/15	04/22/15	JP		
23.	Moderie, Kevin	03/27/15	04/22/15			
24.	Penate, Orlando	04/16/15	04/29/15	KF		
25.	Quintero, Diego	04/09/15	04/30/15	JP		
26.	Ramirez Haza, Javier	04/13/15	04/22/15		KT/WB	Based on employment verification
27.	Rivero, Rossana	03/24/15	04/16/15			Personal Appearance Requested – (WB/WH)
28.	Robbins, Jordan	04/16/15	04/22/15	BV		
29.	Rood, Matthew	03/16/15	04/16/15	JP		
30.	Worsham, Shane	03/09/15	04/23/15	WH		

**EDUCATION / FOREIGN / ARTICULATION
May 2015 Application Review**

	Name	DATE RECEIVED	30 DAY	DATE COMPLETE	APPROVED	DENIED	COMMENTS
1.	Bay, Guillermo 3X FAILURE	04/10/15	04/17/15	04/22/15	EDU: AF		
2.	Gonzalez Romero, Erik	03/30/15	04/09/15	04/22/15	EDU: AF		EXP: Board Appearance Requested to explain experience
3.	Chi, Hongbo	04/09/15	04/17/15	04/30/15			EDU: Hold open for possible Education Requirements Rule Change (Edu: deficient 6.76 hrs M&BS – Education Committee took out Mechanic of Materials I & Theoretical Mechanics I & II from M&BS category) EXP: Allow him to supplement on the verification if he waives the 90 day requirement if not then the file is denied (KT/WH)
4.	Pividal, Francisco	3/13/15	3/18/15	5/4/15	EDU: AF		

**APPROVED: 26
DENIED: 2
TOTAL: 34**

**FE Applicants
May 12th, 2015 FBPE Board Meeting, Ratification List**

	Applicants Name	Received Date	30 Day Notice	Completion Date	Approved	Denied	Cond Approved	Comments
1.	Marar, Ali	1/26/15	2/18/15	3/4/15	Z.R. 4/6/15			
2.	Mcllveen, Daniel	2/6/15	2/24/15	3/3/15	Z.R. 4/6/15			
3.	Schmaltz, John	3/28/14	4/10/14	2/20/15	Z.R. 4/1/15			
4.	Foisie, Samuel	9/24/14	10/14/14	2/19/15	Z.R. 4/1/15			
5.	Mercado, Andrew	11/20/14	12/8/14	2/24/15	Z.R. 4/1/15			
6.	Burkett, Ryne	12/8/14	12/16/14	3/2/15	Z.R. 4/6/15			
7.	Razo, Jonathan	12/8/14	12/17/15	2/24/15	Z.R. 4/1/15			
8.	Ramirez, Veronica	12/15/14	1/7/15	2/23/15	Z.R. 4/1/15			
9.	Volcimus, Jean	12/22/15	1/12/15	3/4/15	Z.R. 4/6/15			
10.	Clark, Roderick	12/29/14	1/20/14	2/20/14	Z.R. 4/1/15			
11.	Jonas, Dominique	1/5/15	1/27/15	2/19/15	Z.R. 4/1/15			
12.	DeMeza, Daniell	1/6/15	1/27/15	2/19/15	Z.R. 4/1/15			
13.	Philippe, James	1/7/15	1/27/15	2/27/15	Z.R. 4/6/15			
14.	Dacey, Justin	1/9/15	1/30/15	2/24/15	Z.R. 4/1/15			
15.	De Sa, Clecio	1/9/15	1/30/15	2/27/15	Z.R. 4/6/15			

	Applicants Name	Received Date	30 Day Notice	Completion Date	Approved	Denied	Cond Approved	Comments
16	Horton, Benjamin	1/12/15	2/5/15	3/2/15	Z.R. 4/6/15			
17	Thomas, Paul	1/12/15	2/5/15	2/19/15	Z.R. 4/1/15			
18	Zimmerman, David	1/12/15	2/6/15	2/23/15	Z.R. 4/1/15			
19	Coffey, Cameron	1/20/15	2/10/15	3/3/15	Z.R. 4/6/15			
20	Perez, Napoleon	1/22/15	2/11/15	3/2/15	Z.R. 4/6/15			
21	Emery, Sabrina	1/27/15	2/19/15	2/19/15	Z.R. 4/1/15			
22	Davila, Renato	1/28/15	2/20/15	2/20/15	Z.R. 4/1/15			
23	Jean, Ruben	1/28/15	2/20/15	2/20/15	Z.R. 4/1/15			
24	Smith-Prance, Alexandra	1/30/15	2/23/15	2/23/15	Z.R. 4/1/15			
25	Miller, Nicholas	2/2/15	2/23/15	2/23/15	Z.R. 4/1/15			
26	Smith, Aaron	2/2/15	2/23/15	2/23/15	Z.R. 4/1/15			
27	Thomas, Melisse	2/2/15	2/23/15	2/23/15	Z.R. 4/1/15			
28	Crean, Abel	2/9/15	2/27/15	2/27/15	Z.R. 4/5/15			
29	Morales, Anthony	2/9/15	2/27/15	2/27/15	Z.R. 4/6/15			
30	Leal, Freddy	2/10/15	3/2/15	3/2/15	Z.R. 4/6/15			
31	Crosby, Noelle	2/12/15	3/2/15	3/10/15	Z.R. 4/6/15			
32	Hunter, Brandon	2/12/15	3/2/15	3/2/15	Z.R. 4/6/15			
33	Lopez, Alejandro	2/12/15	3/2/15	3/4/15	Z.R. 4/6/15			
34	d'Adesky, Derek	2/13/15	3/3/15	3/3/15	Z.R. 4/6/15			

	Applicants Name	Received Date	30 Day Notice	Completion Date	Approved	Denied	Cond Approved	Comments
35	Giner, Derek	2/13/15	3/3/15	3/4/15	Z.R. 4/6/15			
36	Tota, Dominick	2/13/15	3/3/15	3/3/15	Z.R. 4/6/15			
37	Wallet, Jessica	2/13/15	3/3/15	3/3/15	Z.R. 4/6/15			
38	Babbili, Tayssir	2/19/15	3/4/15	3/4/15	Z.R. 4/6/15			
39	Brannen, Zachary	2/5/15	2/24/15	2/24/15	Z.R. 4/1/15			
40	Chin Sang, Gary	1/12/15	2/5/15	2/25/15	Z.R. 4/1/15			
41	Cha, Wing Kong	12/12/14	12/17/14	2/26/15	Z.R. 4/1/15			
42	Casanova, Michael	3/2/15	3/11/15	3/11/15	Z.R. 4/9/15			
43	Knapp, Marc	2/5/15	2/24/15	3/5/15	Z.R. 4/9/15			
44	Turlington, Daniel	2/2/15	2/23/15	3/6/15	Z.R. 4/9/15			
45	Canas Olavarria, Jose	12/29/14	1/15/15	3/5/15	Z.R. 4/9/15			
46	Benyard, Steven	1/26/15	2/17/15	3/5/15	Z.R. 4/9/15			
47	Ward, Kenneth	2/6/15	2/25/15	3/6/15	Z.R. 4/9/15			
48	Ansari, Mohammad (Endorsement)	3/9/15	3/17/15	3/27/15	Z.R. 4/15/15			
49	Attanasio, Silvio (Endorsement)	3/2/15	3/17/15	3/27/15	Z.R. 4/15/15			
50	Steijlen, Michael	1/27/15	2/19/15	3/13/15	Z.R. 4/15/15			
51	Pedro, Jerome	2/25/15	3/6/15	3/6/15	Z.R. 4/15/15			
52	Poltevecque, Emily	2/17/15	3/4/15	3/12/15	Z.R. 4/15/15			

	Applicants Name	Received Date	30 Day Notice	Completion Date	Approved	Denied	Cond Approved	Comments
53	Duong, Sang (Endorsement)	3/11/15	3/18/15	4/2/15	Z.R. 4/22/15			
54	Haney, Nathaniel (Endorsement)	3/5/15	3/17/15	4/2/15	Z.R. 4/22/15			
55	Harlow, William (Endorsement)	3/24/15	4/3/15	4/3/15	Z.R. 4/22/15			
56	McVay, Kyle (Endorsement)	3/16/15	4/1/15	4/2/15	4/22/15			
57	Ambar, Jonathon	2/24/15	3/5/15	3/12/15	Z.R. 4/24/15			
58	Salazar, Phillip	2/13/15	3/3/15	3/13/15	Z.R. 4/24/15			
59	Ayala, Hansel	2/9/15	2/27/15	3/13/15	Z.R. 4/24/15			
60	Brooks, Jeremy	10/17/14	10/30/14	3/13/15	Z.R. 4/24/15			
61	Gonzalez, Elena	2/13/15	3/3/15	3/17/15	Z.R. 4/24/15			
62	Sayol, Juan	12/10/14	12/17/14	3/17/15	Z.R. 4/24/15			
63	Berube, Jean-Simon	12/19/14	1/9/15	3/17/15	Z.R. 4/24/15			
64	Richard, Matthew	2/23/15	3/4/15	3/18/15	Z.R. 4/24/15			
65	Wohlfel, Derek	2/17/15	3/4/15	3/19/15	Z.R. 4/24/15			
66	Chavez Garcia, Victor	2/17/15	3/4/15	3/18/15	Z.R. 4/24/15			
67	Vezina, Serge	2/13/15	3/3/15	3/18/15	Z.R. 4/24/15			
68	Pierce, Todd	2/18/15	3/4/15	3/19/15	Z.R. 4/24/15			

	Applicants Name	Received Date	30 Day Notice	Completion Date	Approved	Denied	Cond Approved	Comments
69	Perdomo, Daniela	1/26/15	2/18/15	3/19/15	Z.R. 4/24/15			
70	Minich, Devon	2/2/15	2/23/15	3/5/15	Z.R. 4/24/15			
71	Maequez, Jogie	1/7/15	1/27/15	3/19/15	Z.R. 4/24/15			
72	Rios, Antony	2/23/15	3/5/15	3/19/15	Z.R. 4/27/15			
73	Robison, Joshua	10/24/14	11/4/14	3/19/15	Z.R. 5/2/15			
74	Sanmiguel, Jairo	8/25/14	9/5/14	3/19/15	Z.R. 5/2/15			
75	Berthomieux, Serge	12/18/13	12/30/13	3/19/15	Z.R. 5/2/15			
76	Gonzalez, Samuel	1/26/15	2/17/15	3/19/15	Z.R. 5/2/15			
77	Jansen, Jacob	2/25/15	3/6/15	3/20/15	Z.R. 5/2/15			
78	Heagney, Paul	2/17/15	3/4/15	3/25/15	Z.R. 5/2/15			
79	Varga, Cecilia	9/24/14	10/15/14	3/27/15	Z.R. 5/2/15			
80	Torres, Sara	2/24/15	3/6/15	3/27/15	Z.R. 5/2/15			
81	Kandiah, Rubina	1/27/15	2/19/15	3/30/15	Z.R. 5/2/15			
82	Feliciano, Sandra	8/14/14	8/28/14	3/30/15	Z.R. 5/2/15			

Approvals: 82

FE Applicants

May 12, 2015 FBPE Board Meeting, Ratification List

Applicants Name	Received Date	30 Day Notice	Completion Date	Approved	Denied	Cond Approved	COMMENTS
1. Mendoza, Joel (Supplemental)	10/27/14	11/6/14	4/6/15	MR			
2. Zalazar Barazarte, Guillermo (Supplemental)	9/23/13	10/10/13	12/31/14	MR			
3. Romero, Luis	11/17/14	12/5/14	4/23/15		MR/KT		Lacks Chemistry
4. Sanchez, Vivian	3/17/15	4/2/15	4/24/15			MR/AF	Lacks 7 hrs H&SS
5. Yu, Miao	4/16/15	4/28/15	4/28/15	MR			

Approvals: 3
Conditional Approvals: 2
Denials: 1
Removal of Conditions: 0
Total Submitted: 5

APPLICANTS FOR LICENSURE BY ENDORSEMENT
Approved by Zana Raybon, Executive Director
Ratified by the Board – 05/21/15

	Name	Date Received	30 Day	Date Complete	Approved	Denied	License # + Date	Comments	# of days to Licensure
1.	Hodgdon, Steven	01/09/15	01/22/15	02/05/15	ZR 03/12/15		78878 03/13/15	Incomplete application	50
2.	Ross, Jesse	08/27/14	09/11/14	02/05/15	ZR 03/12/15		78879 03/13/15	Incomplete application	198
3.	Emmons, Andrew	12/19/14	01/06/15	02/06/15	ZR 03/26/15		78948 03/26/15	Incomplete application	97
4.	Zhang, Xue	12/23/14	01/06/15	02/05/15	ZR 03/26/15		78949 03/26/15	Incomplete application	93
5.	Espiritu, Benjamin	01/12/15	01/22/15	02/10/15	ZR 03/28/15		78950 03/30/15	Incomplete application	77
6.	Olson, Daniel	01/12/15	01/22/15	02/09/15	ZR 03/28/15		78951 03/30/15	Incomplete application	77
7.	Pacheco, Galo	01/05/15	01/09/15	02/09/15	ZR 03/28/15		78952 03/30/15	Incomplete application	84
8.	Vogan, Thomas	01/20/15	01/30/15	02/09/15	ZR 03/28/15		78953 03/30/15	Incomplete application	69
9.	Mullis, Andrew	11/10/14	11/18/14	02/13/15	ZR 03/30/15		78963 03/30/15	Incomplete application	141
10.	Bowers, William	01/20/15	01/30/15	02/18/15	ZR 04/01/15		78970 04/02/15	Incomplete application	72
11.	Bowersox, Sherry	02/03/15	02/12/15	02/20/15	ZR 04/01/15		78971 04/02/15	Incomplete application	58
12.	Spratt, Steven	01/26/15	02/10/15	02/18/15	ZR 04/01/15		78972 04/02/15	Incomplete application	66
13.	Warwick, Michael	10/31/14	11/06/14	02/18/15	ZR 04/01/15		78973 04/02/15	Incomplete application	153

14.	Wilcoxon, Douglas	01/28/15	02/10/15	02/20/15	ZR 04/01/15		78974 04/02/15	Incomplete application	64
15.	Yue, Kevin	01/15/15/	01/26/15	02/18/15	ZR 04/01/15		78975 04/02/15	Incomplete application	77
16.	Jacquette, Robert	12/29/14	01/08/15	02/26/15	ZR 04/05/15		79008 04/06/15	Incomplete application	98
17.	Wright, Brittany	02/13/15	02/19/15	02/26/15	ZR 04/05/15		79009 04/06/15	Incomplete application	52
18.	Arteaga, Francisco	12/05/14	12/12/14	03/02/15	ZR 04/07/15		79010 04/07/15	Incomplete application	123
19.	Bermudez, Oscar	01/05/15	01/09/15	02/26/15	ZR 04/07/15		79011 04/07/15	Incomplete application	92
20.	Cingle, George	02/09/15	02/16/15	03/10/15	ZR 04/07/15		79012 04/07/15	Incomplete application	57
21.	Hiltunen, Dennis	11/05/14	11/14/14	03/03/15	ZR 04/07/15		79013 04/07/15	Incomplete application	153
22.	Jean-Louis, Marie	12/29/14	01/08/15	03/03/15	ZR 04/07/15		79014 04/07/15	Incomplete application	200
23.	Krouse, Alan	01/13/15	01/22/15	03/02/15	ZR 04/07/15		79015 04/07/15	Incomplete application	84
24.	Ortiz, Luis	01/16/15	01/26/15	03/10/15	ZR 04/07/15		79016 04/07/15	Incomplete application	81
25.	Burkhart, Brian E.	02/09/15	02/16/15	03/10/15	ZR 04/16/15		79054 04/17/15	Incomplete application	67
26.	Carter, Russ	02/05/15	02/16/15	04/16/15	ZR 04/16/15		79055 04/17/15	Incomplete application	71
27.	DeConcini, Robert	02/02/15	02/12/15	03/09/15	ZR 04/22/15		79074 04/23/15	Incomplete application	80
28.	Gonzalez-Blanco, Otto	11/06/14	11/14/14	03/11/15	ZR 04/22/15		79075 04/23/15	Incomplete application	168
29.	Haran, John	12/29/14	01/08/15	03/05/15	ZR 04/22/15		79076 04/23/15	Incomplete application	115
30.	McCourt, Ransford	11/05/14	11/14/14	03/06/15	ZR 04/22/15		79077 04/23/15	Incomplete application	169
31.	Mercado, Lilly	01/26/15	02/10/15	03/05/15	ZR 04/22/15		79078 04/23/15	Incomplete application	87

32.	Tulskie, Barbara	11/03/14	11/12/14	03/04/15	ZR 04/22/15		79079 04/23/15	Incomplete application	171
33.	Barrow, Matthew	10/06/14	10/28/14	03/11/15	ZR 04/24/15		79081 04/24/15	Incomplete application	200
34.	Fielding, John	01/20/15	01/30/15	03/12/15	ZR 04/24/15		79082 04/24/15	Incomplete application	94
35.	Neal, Joseph	02/09/15	02/16/15	03/13/15	ZR 04/27/15		79095 04/28/15	Incomplete application	78
36.	Prado-Rodriguez, Jose	11/18/14	12/01/14	03/13/15	ZR 04/27/15		79096 04/28/15	Incomplete application	161
37.	Apostolico, Stephen	02/25/15	03/06/15	03/18/15	ZR 05/02/15		79117 05/04/15	Incomplete application	68
38.	Chehal, Davinder	02/19/15	03/03/15	03/24/15	ZR 05/02/15		79118 05/04/15	Incomplete application	74
39.	Coombe, John	02/24/15	03/05/15	03/19/15	ZR 05/02/15		79119 05/04/15	Incomplete application	69
40.	Doyle, Barry	02/13/15	02/23/15	03/16/15	ZR 05/02/15		79120 05/04/15	Incomplete application	80
41.	Fielhauer-Rivera, William	02/20/15	03/04/15	03/17/15	ZR 05/02/15		79121 05/04/15	Incomplete application	73
42.	Quinones, Brendaly	11/25/14	12/04/14	03/18/15	ZR 05/02/15		79122 05/04/15	Incomplete application	160
43.	Turnbull, Nicholas	02/24/15	03/05/15	03/26/15	ZR 05/02/15		79123 05/04/15	Incomplete application	69

of Applications Approved By Executive Director: 43

APPLICANTS FOR LICENSURE BY ENDORSEMENT
Application Review 05/12/2015
Ratified by Board 05/21/2015

	Name	Date Received	30 Day	Date Complete	Approved	Denied	License # + Date	Comments
1.	Sanders, Jeffrey Supplemental	10/28/14	11/05/14	04/28/15	WB			
2.	Antoun, Gamil	11/18/14	12/01/14	04/15/15	EH			
3.	Clements, David	02/27/15	02/28/15	04/14/15	EH/KT			
4.	Kleiman, Mark	08/14/14	08/25/14	04/20/15	WB			
5.	Soudy, Ibrahim	01/20/15	02/04/15	04/20/15				Applicant needs to take the FE Exam; also lacks 1.5hrs in M&BS; Hold open for possible Education Requirements Rule Change.
6.	Kandala, Srinivas	03/12/15	03/19/15	04/20/15				Lacks 8hr. M&BS. (Education Committee removed Elements of Electrical & Mechanical Engineering; Eng. Mechanics; Fluid Mechanics and Solid Mechanics with Lab from credits given but gave credit for Advanced Mathematics from USF); lacks Prob & Stats and a sequence course in Chemistry or Physics; allow him to supplement with transcript from India; Hold open for possible Education Requirements Rule Change.

7.	Ekram, Al-Ahad	04/08/15	04/22/15	04/22/15	EH			
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of Applications submitted: 7

of Applications Denied: 0

of Applications Approved: 5

NCEES

**APPLICANTS FOR LICENSURE BY ENDORSEMENT
MODEL LAW for Board Ratification
Approved by Zana Raybon, Executive Director
Ratified by the Board – 05/21/15**

	Name	Date Received	30 Day	Date Complete	Approved	Denied	License # + Date	Comments	# of days to Licensure
1.	Becker, Herbert	03/10/15		03/18/15	ZR 03/25/15		78925 03/26/15		16
2.	Brown, James	03/02/15	03/11/15	03/18/15	ZR 03/25/15		78926 03/26/15		24
3.	DeJean, George	03/09/15		03/18/15	ZR 03/25/15		78927 03/26/15		17
4.	Hernandez, David	03/09/15		03/18/15	ZR 03/25/15		78928 03/26/15		17
5.	Honeycutt, Jonathan	03/09/15		03/18/15	ZR 03/25/15		78929 03/26/15		17
6.	King, Brian	03/03/15	03/12/15	03/18/15	ZR 03/25/15		78930 03/26/15		23
7.	Korley, George	03/13/15		03/19/15	ZR 03/25/15		78931 03/26/15		13
8.	Moyer, Christina	03/09/15		03/18/15	ZR 03/25/15		78932 03/26/15		17
9.	Okten, Faith	02/24/15	03/04/15	03/20/15	ZR 03/25/15		78933 03/26/15		30
10.	Prenger, Gary	03/09/15		03/18/15	ZR 03/25/15		78934 03/26/15		17
11.	Robinson, William	02/27/15	03/06/15	03/13/15	ZR 03/25/15		78935 03/26/15		27

12.	Ryazanov, Alexander	03/13/15		03/19/15	ZR 03/25/15		78936 03/26/15		13
13.	Sidranski, Ruben	03/09/15		03/18/15	ZR 03/25/15		78937 03/26/15		17
14.	Proulx, Shawn	02/17/15	02/27/15	03/24/15	ZR 03/26/15		78946 03/26/15	Incomplete application	37
15.	Rutz, Frederick	02/17/15	02/27/15	03/24/15	ZR 03/26/15		78947 03/26/15	Incomplete application	37
16.	Bordner Tanck, Mary	03/17/15	03/23/15	03/25/15	ZR 03/28/15		78954 03/30/15		13
17.	Buck, Steven	03/13/15	03/19/15	03/25/15	ZR 03/28/15		78955 03/30/15		13
18.	Burt, Bruce	03/02/15	03/12/15	03/25/15	ZR 03/28/15		78956 03/30/15		28
19.	Chonko, Michael	02/02/15	02/06/15	03/25/15	ZR 03/28/15		78957 03/30/15		28
20.	Earhart, Timothy	03/16/15	03/23/15	03/25/15	ZR 03/28/15		78958 03/30/15		14
21.	Ellowitz, David	03/10/15	03/19/15	03/25/15	ZR 03/28/15		78959 03/30/15		20
22.	Forsee, Joseph	02/17/15	02/27/15	03/25/15	ZR 03/28/15		78960 03/30/15	Incomplete application	41
23.	Hays, Timothy	03/11/15	03/19/15	03/25/15	ZR 03/28/15		78961 03/30/15		19
24.	Hires, Jeffrey	03/02/15	03/11/15	03/24/15	ZR 03/28/15		78962 03/30/15		28
25.	Kivindyo, Clement	03/02/15	03/11/15	03/25/15	ZR 03/28/15		78964 03/31/15		29
26.	Klemencic, Ron	03/02/15	03/11/15	03/24/15	ZR 03/28/15		78965 03/31/15		29
27.	Kopec, Christopher	03/10/15	03/19/15	03/25/15	ZR 03/28/15		78966 03/31/15		21
28.	LLazari, Rional	12/22/14	01/06/15	03/25/15	ZR 03/28/15		78967 03/31/15	Incomplete application	99

29.	Pena, Eliborio	03/02/15	03/11/15	03/24/15	ZR 03/28/15		78968 03/31/15		29
30.	Rogge, Adam	03/09/15	03/18/15	03/25/15	ZR 03/28/15		78969 03/31/15		22
31.	Ausel, Terry	03/09/15	03/18/15	03/30/15	ZR 04/01/15		78976 04/02/15		24
32.	Brauer, Richard	02/19/15	03/02/15	03/26/15	ZR 04/01/15		78977 04/02/15	Incomplete application	42
33.	Gray, Ryan	03/17/15	03/23/15	03/26/15	ZR 04/01/15		78978 04/02/15		16
34.	Holt, William	03/17/15		03/27/15	ZR 04/01/15		78979 04/02/15		16
35.	Kim, Hyun	03/17/15	03/27/15	03/27/15	ZR 04/01/15		78980 04/02/15		16
36.	Lagomarsino, Guy	12/12/14	12/17/14	03/27/14	ZR 04/01/15		78981 04/02/15	Incomplete application	111
37.	Low, Andrew	03/17/15	03/27/15	03/30/15	ZR 04/01/15		78982 04/02/15		16
38.	Melchior, Kenneth	03/20/15	03/30/15	03/30/15	ZR 04/01/15		78983 04/02/15		13
39.	Newman, Bradley	03/20/15		03/27/15	ZR 04/01/15		78984 04/02/15		13
40.	Payne, J. Chase	03/20/15		03/27/15	ZR 04/01/15		78985 04/02/15		13
41.	Westerman, Thomas	03/02/15	03/12/15	03/30/15	ZR 04/01/15		78986 04/02/15	Incomplete application	31
42.	Ardary, Benjamin	03/16/15	03/23/15	04/01/15	ZR 04/05/15		78987 04/06/15		21
43.	Coffman, Richard	02/04/15	02/11/15	04/03/15	ZR 04/05/15		78988 04/06/15		61
44.	Gunter, Ernest	03/27/15	04/02/15	04/03/15	ZR 04/05/15		78989 04/06/15		10
45.	Jawhar, Thaar	02/02/15	02/06/15	04/02/15	ZR 04/05/15		78990 04/06/15	Incomplete application	63
46.	Larsen, Jed	10/27/14	11/05/14	04/03/15	ZR 04/05/15		78991 04/06/15	Incomplete application	161

47.	Maciejczyk, Joseph	03/26/15		04/03/15	ZR 04/05/15		78992 04/06/15		11
48.	Middleton, Zachary	03/16/15	03/23/15	04/03/15	ZR 04/05/15		78993 04/06/15		21
49.	Nichols, Richard	03/23/15		03/30/15	ZR 04/05/15		78994 04/06/15		14
50.	Pate, William	03/16/15	03/23/15	04/02/15	ZR 04/05/15		78995 04/06/15		21
51.	Shamsie, Michael	03/25/15	03/30/15	04/02/15	ZR 04/05/15		78996 04/06/15		12
52.	Soller, Christopher	02/09/15	02/12/15	04/03/15	ZR 04/05/15		78997 04/06/15	Incomplete application	56
53.	St. Yves, Ian	03/24/15		03/30/15	ZR 04/05/15		78998 04/06/15		13
54.	Stark, James	03/17/15	03/27/15	04/02/15	ZR 04/05/15		78999 04/06/15		20
55.	Suarez, Jorge	02/25/15	03/05/15	03/30/15	ZR 04/05/15		79000 04/06/15	Incomplete application	40
56.	Thompson, Larry	11/25/14	12/02/14	04/03/15	ZR 04/05/15		79001 04/06/15	Incomplete application	132
57.	Tomlin, Zack	03/20/15	03/30/15	04/01/15	ZR 04/05/15		79002 04/06/15		17
58.	Tsoukalas, Petros	03/05/15	03/12/15	04/03/15	ZR 04/05/15		79003 04/06/15	Incomplete application	32
59.	Turner, Gregory	03/23/15	03/30/15	04/02/15	ZR 04/05/15		79004 04/06/15		14
60.	Tyson, Evelyn	03/27/15		04/03/15	ZR 04/05/15		79005 04/06/15		10
61.	Vrusho, Eglantina	03/27/15		04/03/15	ZR 04/05/15		79006 04/06/15		10
62.	White, Thomas	01/09/15	01/26/15	04/03/15	ZR 04/05/15		79007 04/06/15	Incomplete application	87
63.	Bakker, Jan	03/30/15	04/02/15	04/06/15	ZR 04/08/15		79017 04/10/15		11
64.	Butt, John	02/24/15	03/25/15	04/06/15	ZR 04/08/15		79018 04/10/15	Incomplete application	45

65.	Clements, William	02/27/15	03/06/15	04/06/15	ZR 04/08/15		79019 04/10/15	Incomplete application	42
66.	Engen, Kari	01/29/15	03/25/15	04/06/15	ZR 04/08/15		79020 04/10/15	Incomplete application	71
67.	Geisler, Richard	03/16/15	03/23/15	04/06/15	ZR 04/08/15		79021 04/10/15		25
68.	Jones, Ryan	03/17/15	03/27/15	04/06/15	ZR 04/08/15		79022 04/10/15		24
69.	Leboulch, Thierry	03/31/15		04/06/15	ZR 04/08/15		79023 04/10/15		10
70.	Lopez, Evangelina	03/27/15	04/03/15	04/06/15	ZR 04/08/15		79024 04/10/15		14
71.	Orue, Aldrin	03/20/15	03/30/15	04/06/15	ZR 04/08/15		79025 04/10/15		21
72.	Schnitzhofer, James	03/17/15	03/27/15	04/06/15	ZR 04/08/15		79026 04/10/15		24
73.	Triplett, Timothy	03/27/15	04/03/15	04/06/15	ZR 04/08/15		79027 04/10/15		15
74.	Wiesler, Brian	03/20/15	03/30/15	04/06/15	ZR 04/08/15		79028 04/10/15		21
75.	Coots, Jacob	04/03/15		04/06/15	ZR 04/13/15		79029 04/14/15		11
76.	Crosson, Joseph	04/02/15	04/07/15	04/08/15	ZR 04/13/15		79030 04/14/15		12
77.	Delgado, Katia	04/01/15		04/07/15	ZR 04/13/15		79031 04/14/15		13
78.	Harder, Kevin	02/17/15	02/27/15	04/08/15	ZR 04/13/15		79032 04/14/15	Incomplete application	56
79.	Inga, Andrew	03/30/15	04/02/15	04/07/15	ZR 04/13/15		79033 04/14/15		15
80.	Lewis, Lisa	03/26/15	04/03/15	04/07/15	ZR 04/13/15		79034 04/14/15		19
81.	Trout, Scott	03/30/15	04/06/15	04/07/15	ZR 04/13/15		79035 04/14/15		15
82.	Volk, Charles	04/02/15		04/07/15	ZR 04/13/15		79036 04/14/15		12

83.	DiBerardine, Steven	12/01/14	12/11/14	04/10/15	ZR 04/15/15		79044 04/16/15	Incomplete application	136
84.	Dyas, Drew	03/30/15	03/27/15	04/10/15	ZR 04/15/15		79045 04/16/15		17
85.	Hansen, Carla	03/23/15	03/30/15	04/10/15	ZR 04/15/15		79046 04/16/15		24
86.	Henry, Derek	04/06/15		04/10/15	ZR 04/15/15		79047 04/16/15		10
87.	Jensen, Russell	03/27/15	04/02/15	04/10/15	ZR 04/15/15		79048 04/16/15		20
88.	Nugent, Rick	03/27/15	04/03/15	04/10/15	ZR 04/15/15		79049 04/16/15		20
89.	Orsburn, David	04/06/15		04/10/15	ZR 04/15/15		79050 04/16/15		10
90.	Polsky, Alexander	03/23/15	03/30/15	04/10/15	ZR 04/15/15		79051 04/16/15		24
91.	Somerlot, Jeffrey	03/23/15	03/26/15	04/10/15	ZR 04/15/15		79052 04/16/15		24
92.	Stanley, Jesse	02/17/15	02/27/15	04/10/15	ZR 04/15/15		79053 04/16/15	Incomplete application	58
93.	Baker, Jonathan	04/13/15		04/17/15	ZR 04/21/15		79056 04/23/15		10
94.	Barkasi, April	03/22/15	03/30/15	04/13/15	ZR 04/22/15		79057 04/23/15		32
95.	Berry, Steve	04/06/15	04/10/15	04/13/15	ZR 04/22/15		79058 04/23/15		17
96.	Bowen, Clinton	04/10/15		04/15/15	ZR 04/22/15		79059 04/23/15		13
97.	Cole, Cliff	04/06/15	04/10/15	04/14/15	ZR 04/22/15		79060 04/23/15		17
98.	Dannecker, Jacob	04/13/15		04/17/15	ZR 04/22/15		79061 04/23/15		10
99.	Filipiak, James	04/13/15		04/17/15	ZR 04/22/15		79062 04/23/15		10
100.	Fry, Paul	04/13/15		04/17/15	ZR 04/22/15		79063 04/23/15		10

101.	Godwin, Jeremy	02/02/15	02/06/15	04/14/15	ZR 04/22/15		79064 04/23/15	Incomplete application	80
102.	Grant, Daniel	03/25/15	03/30/15	04/13/15	ZR 04/22/15		79065 04/23/15		29
103.	Greenwell, Joshua	04/06/15	04/10/15	04/13/15	ZR 04/22/15		79066 04/23/15		17
104.	Kimball, Richard	04/06/15	04/10/15	04/13/15	ZR 04/22/15		79067 04/23/15		17
105.	Mazzant, Carmen	03/23/15	03/30/15	04/16/15	ZR 04/22/15		79068 04/23/15	Incomplete application	31
106.	Stiver, John	04/14/15	04/17/15	04/17/15	ZR 04/22/15		79069 04/23/15		9
107.	Trisna, Joe	04/13/15		04/17/15	ZR 04/22/15		79070 04/23/15		10
108.	Uddin, MD Tohfaz	03/26/15	04/03/15	04/16/15	ZR 04/22/15		79071 04/23/15		28
109.	Wyatt, Dallas	04/06/15	04/10/15	04/13/15	ZR 04/22/15		79072 04/23/15		17
110.	Yin, Biele	04/10/15	04/15/15	04/17/15	ZR 04/22/15		79073 04/23/15		13
111.	Tate, Beau	02/27/15	03/06/15	03/25/15	ZR 04/23/15		79080 04/23/15	Incomplete application	55
112.	Butler, Melody	04/09/15	04/15/15	04/22/15	ZR 04/27/15		79083 04/28/15		19
113.	Dehn, George	03/23/15	03/30/15	04/21/15	ZR 04/27/15		79084 04/28/15	Incomplete application	36
114.	Feldman, Kevin	04/06/15	04/10/15	04/20/15	ZR 04/27/15		79085 04/28/15		22
115.	Madden, Jeffrey	03/30/15	04/06/15	04/20/15	ZR 04/27/15		79086 04/28/15		29
116.	Mortimer, Travis	04/13/15	04/17/15	04/20/15	ZR 04/27/15		79087 04/28/15		15
117.	Obaranec, George	04/02/15	04/07/15	04/20/15	ZR 04/27/15		79088 04/28/15		26
118.	Reuschling, Eric	03/12/15	03/19/15	04/20/15	ZR 04/27/15		79089 04/28/15	Incomplete application	47

119.	Sanchez, Abraham	03/30/15	04/06/15	04/20/15	ZR 04/27/15		79090 04/28/15		29
120.	Schirmer, Thomas	03/23/15	03/30/15	04/21/15	ZR 04/27/15		79091 04/28/15	Incomplete application	36
121.	Torres, Jose	04/08/15	04/13/15	04/20/15	ZR 04/27/15		79092 04/28/15		20
122.	Ulisse, Frank	04/09/15	04/15/15	04/20/15	ZR 04/27/15		79093 04/28/15		19
123.	Valentin, Francisco	03/30/15	04/06/15	04/20/15	ZR 04/27/15		79094 04/28/15		29
124.	Bains, Angela	01/12/15	01/26/15	04/23/15	ZR 04/29/15		79097 04/30/15	Incomplete application	108
125.	Reimert, Lisa	03/30/15	04/06/15	04/22/15	ZR 04/29/15		79098 04/30/15	Incomplete application	31
126.	Richardson, Douglas	04/16/15	04/22/15	04/22/15	ZR 04/29/15		79099 04/30/15		14
127.	Altrogge, Mark	10/03/14	10/22/14	04/27/15	ZR 04/30/15		79100 05/01/15		210
128.	Arni, Ryan	04/21/15	04/24/15	04/27/15	ZR 04/30/15		79101 05/01/15		10
129.	Berneche, Bart	04/06/15	04/10/15	04/24/15	ZR 04/30/15		79102 05/01/15		25
130.	Davis, Brian	04/20/15	04/20/15	04/24/15	ZR 04/30/15		79103 05/01/15		11
131.	Frederick, Kevin	04/20/15	04/22/15	04/23/15	ZR 04/30/15		79104 05/01/15		11
132.	Hayman, Michael	03/27/15	04/02/15	04/22/15	ZR 04/30/15		79105 05/01/15		35
133.	Hilden, Jeffrey	03/12/15	03/12/15	04/27/15	ZR 04/30/15		79106 05/01/15		50
134.	Hirschmann, Christopher	04/20/15	04/22/15	04/27/15	ZR 04/30/15		79107 05/01/15		11
135.	Hoagland, Joshua	10/03/14	10/22/14	04/20/15	ZR 04/30/15		79108 05/01/15		210

136.	Larson, In Jue	04/16/15	04/22/15	04/23/15	ZR 04/30/15		79109 05/01/15		15
137.	Lou, William	04/09/15	04/15/15	04/27/15	ZR 04/30/15		79110 05/01/15		22
138.	P'Pool, Austin	04/22/15	04/24/15	04/27/15	ZR 04/30/15		79111 05/01/15		9
139.	Smith, Matthew	04/15/15	04/22/15	04/27/15	ZR 04/30/15		79112 05/01/15		16
140.	Weidler, Ronald	04/21/15	04/24/15	04/27/15	ZR 04/30/15		79113 05/01/15		10
141.	Aronson, Yuly	04/17/15	04/22/15	04/28/15	ZR 05/02/15		79114 05/04/15		17
142.	Mitchell, Tracy	04/16/15	04/22/15	04/28/15	ZR 05/02/15		79115 05/04/15		18
143.	Odom, Timothy	04/21/15	04/24/15	04/28/15	ZR 05/02/15		79116 05/04/15		13

of Applications Approved By Executive Director: 143

NCEES
APPLICANTS FOR LICENSURE BY ENDORSEMENT
Application Review 05/12/2015
Ratified by Board 05/21/2015

	Name	Date Received	30 Day	Date Complete	Approved	Denied	Comments
1.	Zohrevand, Pedram Supplemental	12/31/14	01/09/15	04/27/15			Edu: Pull from List - Hold open for possible Education Requirements Rule Change Exp: Allow him to supplement if he waives the 90 day requirement if not then the file is denied (WB/WH)
2.	Patel, Anish	03/31/15	04/02/15	04/10/15		MR/AF	Lacks 11hrs of H&SS and 12.63hrs M&BS courses including chemistry and calculus-based physics
3.	Mostajabi, Mohsen	03/10/15	03/19/15	04/14/15	WB		
4.	Saeed, Athar	04/20/15	04/21/15	04/27/15		VB/MR	Lacks 4 hrs of H&SS & 9 hrs in M&BS including courses in general chemistry, calculus-based physics or biology.

5.	Makarachi, Gholamali	12/04/14	12/11/14	04/28/15		MR/AF	Lacks FE, Lacks 48hrs of engineering sciences & design and lacks a sequence course in calculus-based general physics
6.	Mohammed, Mahmood	11/26/14	12/02/14	05/01/15		VB/MR	Lacks 13 hrs. of H&SS—waive H&SS for 2 yr licensure. Lacks 6hrs M&BS (Education Committee removed Eng. Mechanics; Fluid Mechanics I with Lab from credits given) lacks seq. course in Chem. Or Physics; lacks Prob & Stats.
7.	Patel, Mitul	04/24/15	04/29/15	05/01/15		AF/KT	Lacks 4 hrs. H&SS – Waive for 2yr licensure. Lacks 21.44hrs. M&BS (Education Committee removed Applied Mechanics and Thermodynamics from credit given)
8.	Walshe, Joseph	08/04/14	08/11/14	05/01/15		VB/MR	Applicant has Technology degree

of Applications submitted: 8

of Applications Denied: 6

of Applications Approved: 1

APPLICANTS FOR CERTIFICATE OF AUTHORIZATION
Approved by Zana Raybon, Executive Director
Ratified by the Board – May 12, 2015

	Name	App Type	Date Received	30 Day	Date Complete	Approved	License # + Date
1.	Studio Nanni LLC	0902 1030 - CA Initial C of A	11/24/2014	12/24/2014	4/1/2015	4/1/2015 ZR	31079 4/1/2015
2.	Berger Abam Inc.,	0902 3021 - CA Name change	2/6/2015	3/8/2015	2/24/2015	4/1/2015 ZR	9066 4/3/2015
3.	Cardno, Inc.,	0902 3022 - CA P.O. Change	2/3/2015	3/5/2015	2/19/2015	4/1/2015 ZR	29915 4/3/2015
4.	Delon Hampton & Associates, Chartered, Incorporated,	0902 3022 - CA P.O. Change	2/5/2015	3/7/2015	2/19/2015	4/1/2015 ZR	26684 4/3/2015
5.	TDT Engineering, Inc.,	0902 1030 - CA Initial C of A	1/5/2015	2/4/2015	1/20/2015	2/4/2015 ZR	31028 4/6/2015
6.	Spencer Consulting Services, Inc.,	0902 1030 - CA Initial C of A	2/17/2015	3/19/2015	2/26/2015	4/5/2015 ZR	31080 4/6/2015
7.	Ardmore Associates, LLC,	0902 1030 - CA Initial C of A	2/17/2015	3/19/2015	2/25/2015	4/5/2015 ZR	31081 4/6/2015
8.	BB Hobbs Company,	0902 1030 - CA Initial C of A	2/10/2015	3/12/2015	2/25/2015	4/5/2015 ZR	31082 4/6/2015
9.	Devco USA, LLC,	0902 1030 - CA Initial C of A	10/31/2014	11/30/2014	3/4/2015	4/5/2015 ZR	31083 4/6/2015
10.	Grocho Consulting, Inc.,	0902 1030 - CA Initial C of A	2/10/2015	3/12/2015	2/25/2015	4/5/2015 ZR	31084 4/6/2015
11.	JWL Consulting, LLC,	0902 1030 - CA Initial C of A	2/2/2015	3/4/2015	2/27/2015	4/5/2015 ZR	31085 4/6/2015
12.	5400 Engineering, LLC,	0902 1030 - CA Initial C of A	2/19/2015	3/21/2015	3/16/2015	4/8/2015 ZR	31086 4/8/2015
13.	BlueWater of South Florida, Inc.,	0902 1030 - CA Initial C of A	2/24/2015	3/26/2015	3/17/2015	4/8/2015 ZR	31087 4/8/2015
14.	Concept Solutions, Inc.,	0902 1030 - CA Initial C of A	2/27/2015	3/29/2015	3/17/2015	4/8/2015 ZR	31088 4/8/2015
15.	exp Federal Inc.,	0902 1030 - CA Initial C of A	10/31/2014	11/30/2014	3/9/2015	4/8/2015 ZR	31089 4/8/2015
16.	Paige Drafting Service,	0902 1030 - CA Initial C of A	10/20/2014	11/19/2014	3/6/2015	4/8/2015 ZR	31090 4/8/2015

	Name	App Type	Date Received	30 Day	Date Complete	Approved	License # + Date
17.	Hull & Associates, Inc.,	0902 1030 - CA Initial C of A	2/20/2015	3/22/2015	3/16/2015	4/9/2015 ZR	31091 4/9/2015
18.	Keys Engineering Consultants,	0902 1030 - CA Initial C of A	2/23/2015	3/25/2015	3/16/2015	4/9/2015 ZR	31092 4/9/2015
19.	MiGre Engineers, LLC,	0902 1030 - CA Initial C of A	2/23/2015	3/25/2015	3/16/2015	4/9/2015 ZR	31093 4/9/2015
20.	J.C. Baur & Associates, Inc.,	0902 1030 - CA Initial C of A	2/24/2015	3/26/2015	3/17/2015	4/9/2015 ZR	31094 4/9/2015
21.	LTS Drafting & Engineering, LLC,	0902 1030 - CA Initial C of A	2/26/2015	3/28/2015	3/17/2015	4/9/2015 ZR	31095 4/9/2015
22.	Martinez Couch & Associates, LLC,	0902 1030 - CA Initial C of A	2/27/2015	3/29/2015	3/17/2015	4/9/2015 ZR	31096 4/9/2015
23.	Schnabel Foundation Company,	0902 1030 - CA Initial C of A	2/27/2015	3/29/2015	3/17/2015	4/9/2015 ZR	31098 4/9/2015
24.	SCO Engineering, LLC,	0902 1030 - CA Initial C of A	1/15/2015	2/14/2015	3/11/2015	4/9/2015 ZR	31099 4/9/2015
25.	Sun Engineering Design, LLC,	0902 1030 - CA Initial C of A	2/27/2015	3/29/2015	3/17/2015	4/9/2015 ZR	31100 4/9/2015
26.	Park Plus Florida, Inc.,	0902 1030 - CA Initial C of A	11/21/2014	12/21/2014	3/9/2015	4/9/2015 ZR	31097 4/9/2015
27.	B & W Structural Designs, LLC,	0902 3021 - CA Name change	2/23/2015	3/25/2015	3/16/2015	4/9/2015 ZR	8352 4/13/2015
28.	Bagwell McCarthy Testing and Engineering, Inc.,	0902 3021 - CA Name change	2/12/2015	3/14/2015	2/25/2015	4/5/2015 ZR	30906 4/13/2015
29.	Duke Energy Florida, Inc.,	0902 3021 - CA Name change	2/24/2015	3/26/2015	3/17/2015	4/9/2015 ZR	7277 4/13/2015
30.	McCall & Young Engineering LLC,	0902 3021 - CA Name change	2/11/2015	3/13/2015	2/25/2015	4/5/2015 ZR	26008 4/13/2015
31.	Amec Foster Wheeler Environment & Infrastructure, Inc.,	0902 3021 - CA Name change	2/18/2015	3/20/2015	3/3/2015	4/6/2015 ZR	5392 4/13/2015
32.	TTG Engineers Corporation,	0902 3021 - CA Name change	11/25/2014	12/25/2014	2/13/2015	3/30/2015 ZR	3922 4/13/2015
33.	AMEC Environment & Infrastructure,	0902 3022 - CA P.O. Change	2/18/2015	3/20/2015	3/3/2015	4/6/2015 ZR	5392 4/13/2015

	Name	App Type	Date Received	30 Day	Date Complete	Approved	License # + Date
34.	CMB ENG LLC, (02)	0902 3022 - CA P.O. Change	2/9/2015	3/11/2015	2/24/2015	4/5/2015 ZR	30246 4/13/2015
35.	Florida Design Consultants, Inc.,	0902 3022 - CA P.O. Change	2/19/2015	3/21/2015	2/27/2015	4/6/2015 ZR	7421 4/13/2015
36.	The Balmoral Group, LLC,	0902 3022 - CA P.O. Change	2/17/2015	3/19/2015	2/25/2015	4/5/2015 ZR	26123 4/13/2015
37.	Engineering and Consulting Corp.,	0902 1030 - CA Initial C of A	3/7/2014	4/6/2014	3/19/2015	4/11/2015 ZR	30660 4/13/2015
38.	Hood Depot International, Inc.,	0902 3022 - CA P.O. Change	9/3/2014	10/3/2014	3/30/2015	4/5/2015 ZR	29593 4/14/2015
39.	Johnson-Frey-Turzak Group, Inc.,	0902 3022 - CA P.O. Change	7/31/2014	8/30/2014	3/9/2015	4/9/2015 ZR	5499 4/14/2015
40.	KE South, Inc.,	0902 3022 - CA P.O. Change	2/2/2015	3/4/2015	2/19/2015	4/1/2015 ZR	29017 4/14/2015
41.	The Louis Berger Group, Inc.,	0902 3022 - CA P.O. Change	12/19/2014	1/18/2015	2/16/2015	3/30/2015 ZR	8398 4/14/2015
42.	Four Waters Engineering, Inc.,	0902 1030 - CA Initial C of A	3/9/2015	4/8/2015	4/6/2015	4/16/2015 ZR	31101 4/17/2015
43.	AZ Power Systems Engineering & Consulting,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/25/2015	4/22/2015 ZR	31103 4/23/2015
44.	Dunham Engineering, Inc.,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/25/2015	4/22/2015 ZR	31105 4/23/2015
45.	Florida International Engineering, Inc.,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/25/2015	4/22/2015 ZR	31106 4/23/2015
46.	Josephson Engineering Consultants, LLC,	0902 1030 - CA Initial C of A	3/16/2015	4/15/2015	3/27/2015	4/21/2015 ZR	31102 4/23/2015
47.	Alta Planning + Design, Inc.,	0902 1030 - CA Initial C of A	2/13/2015	3/15/2015	3/24/2015	4/24/2015 ZR	31108 4/29/2015
48.	Iteris, Inc.,	0902 3022 - CA P.O. Change	2/17/2015	3/19/2015	3/30/2015	4/24/2015 ZR	8325 4/29/2015
49.	Joseph A. DeStefano, P.E., LLC,	0902 3021 - CA Name change	3/2/2015	4/1/2015	3/25/2015	4/24/2015 ZR	26954 4/29/2015
50.	Kiewit Engineering & Design Co.,	0902 3021 - CA Name change	12/29/2014	1/28/2015	3/20/2015	4/24/2015 ZR	9409 4/29/2015

	Name	App Type	Date Received	30 Day	Date Complete	Approved	License # + Date
51.	Krebs Engineering, Inc.,	0902 3021 - CA Name change	2/6/2015	3/8/2015	3/9/2015	4/24/2015 ZR	28495 4/29/2015
52.	Nelson-Rudie & Associates, Inc.,	0902 3022 - CA P.O. Change	3/3/2015	4/2/2015	3/25/2015	4/24/2015 ZR	27556 4/29/2015
53.	Perrin International Services, Inc.,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/25/2015	4/27/2015 ZR	31111 4/29/2015
54.	SKA Consulting Engineers, Inc.,	0902 3022 - CA P.O. Change	2/23/2015	3/25/2015	3/16/2015	4/24/2015 ZR	9261 4/29/2015
55.	Summit Engineering Consulting Inc.,	0902 1030 - CA Initial C of A	2/27/2015	3/29/2015	3/17/2015	4/24/2015 ZR	31109 4/29/2015
56.	TALLY Engineering of Tampa Bay, Inc,	0902 3022 - CA P.O. Change	2/25/2015	3/27/2015	3/17/2015	4/24/2015 ZR	29886 4/29/2015
57.	Uneclipsed Energy, LLC,	0902 1030 - CA Initial C of A	2/19/2015	3/21/2015	3/16/2015	4/24/2015 ZR	31110 4/29/2015
58.	G3X Design, LLC,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/25/2015	4/22/2015 ZR	31107 4/29/2015
59.	Craven Consulting, Inc.,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/25/2015	4/22/2015 ZR	31104 5/1/2015
60.	ACM Engineering & Environmental Services, Inc.,	0902 1030 - CA Initial C of A	3/12/2015	4/11/2015	3/27/2015	4/30/2015 ZR	31112 5/1/2015
61.	Baez Chem I Consulting, Inc.,	0902 1030 - CA Initial C of A	3/16/2015	4/15/2015	3/27/2015	4/30/2015 ZR	31113 5/1/2015
62.	Bunkers and Associates, LLC,	0902 1030 - CA Initial C of A	3/19/2015	4/18/2015	3/27/2015	4/30/2015 ZR	31114 5/1/2015
63.	CES4, LLC,	0902 1030 - CA Initial C of A	3/12/2015	4/11/2015	3/27/2015	4/30/2015 ZR	31115 5/1/2015
64.	Choice Engineering Consultants, Inc.,	0902 1030 - CA Initial C of A	3/20/2015	4/19/2015	3/27/2015	4/30/2015 ZR	31116 5/1/2015
65.	ColoneyBell Construction & Engineering Consultants LLC,	0902 1030 - CA Initial C of A	3/9/2015	4/8/2015	3/26/2015	4/30/2015 ZR	31117 5/1/2015
66.	Covalent Consulting, LLC,	0902 1030 - CA Initial C of A	3/9/2015	4/8/2015	3/26/2015	4/30/2015 ZR	31118 5/1/2015
67.	James Morris Smith, Jr., PE, PSM LLC,	0902 1030 - CA Initial C of A	3/9/2015	4/8/2015	3/26/2015	4/30/2015 ZR	31119 5/1/2015

	Name	App Type	Date Received	30 Day	Date Complete	Approved	License # + Date
68.	HPMB Consulting Engineers, Inc.,	0902 3021 - CA Name change	3/11/2015	4/10/2015	3/27/2015	5/4/2015 ZR	28605 5/5/2015
69.	Michael Baker Jr. Inc.,	0902 3022 - CA P.O. Change	3/17/2015	4/16/2015	3/27/2015	5/4/2015 ZR	28861 5/5/2015
70.	Aero Engineering Services, LLC,	0902 3022 - CA P.O. Change	3/10/2015	4/9/2015	3/26/2015	5/2/2015 ZR	29649 5/5/2015
71.	Motre, Co. LLC,	0902 3022 - CA P.O. Change	3/9/2015	4/8/2015	3/26/2015	5/2/2015 ZR	29846 5/5/2015
72.	Transportation Technology Associates,	0902 3021 - CA Name change	2/24/2015	3/26/2015	3/31/2015	5/5/2015 ZR	29891 5/5/2015
73.	Veolia Water Technologies, Inc.,	0902 3021 - CA Name change	3/10/2015	4/9/2015	3/27/2015	5/4/2015 ZR	30106 5/5/2015
74.	MEP Consulting Engineers Inc.,	0902 3022 - CA P.O. Change	3/9/2015	4/8/2015	3/27/2015	5/4/2015 ZR	30186 5/5/2015
75.	Simpson Gumpertz & Heger Inc.,	0902 3022 - CA P.O. Change	2/24/2015	3/26/2015	3/31/2015	5/5/2015 ZR	30317 5/5/2015
76.	Above Group, Inc.,	0902 1030 - CA Initial C of A	3/23/2015	4/22/2015	3/30/2015	5/2/2015 ZR	31120 5/5/2015
77.	Davis Engineering Inc.,	0902 1030 - CA Initial C of A	1/12/2015	2/11/2015	3/30/2015	5/2/2015 ZR	31121 5/5/2015
78.	DeVita & Associates, Inc.,	0902 1030 - CA Initial C of A	3/13/2015	4/12/2015	3/27/2015	5/2/2015 ZR	31122 5/5/2015
79.	Dymax Service, LLC,	0902 1030 - CA Initial C of A	3/12/2015	4/11/2015	3/27/2015	5/2/2015 ZR	31123 5/5/2015
80.	Easy Seals Engineering, LLC,	0902 1030 - CA Initial C of A	3/16/2015	4/15/2015	3/27/2015	5/2/2015 ZR	31124 5/5/2015
81.	Eddy Consulting Engineers, Inc.,	0902 1030 - CA Initial C of A	3/23/2015	4/22/2015	3/30/2015	5/2/2015 ZR	31125 5/5/2015
82.	EMA Forensic Associates, LLC,	0902 1030 - CA Initial C of A	3/23/2015	4/22/2015	3/30/2015	5/2/2015 ZR	31126 5/5/2015
83.	Jin Huan Manufacturing Group, Inc.,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/26/2015	5/2/2015 ZR	31127 5/5/2015
84.	LHN Consulting, LLC,	0902 1030 - CA Initial C of A	3/4/2015	4/3/2015	3/26/2015	5/2/2015 ZR	31128 5/5/2015

	Name	App Type	Date Received	30 Day	Date Complete	Approved	License # + Date
85.	Lineworks Engineering, LLC,	0902 1030 - CA Initial C of A	3/11/2015	4/10/2015	3/27/2015	5/4/2015 ZR	31129 5/5/2015
86.	Louis J. Mc Tague, LLC,	0902 1030 - CA Initial C of A	3/5/2015	4/4/2015	3/26/2015	5/2/2015 ZR	31130 5/5/2015
87.	Meridian Group of South Florida, Inc.,	0902 1030 - CA Initial C of A	3/10/2015	4/9/2015	3/27/2015	5/4/2015 ZR	31131 5/5/2015
88.	PC Engineering, Corporation,	0902 1030 - CA Initial C of A	3/6/2015	4/5/2015	3/26/2015	5/2/2015 ZR	31132 5/5/2015
89.	PG&D Engineers & Constructors, LLC,	0902 1030 - CA Initial C of A	3/12/2015	4/11/2015	3/27/2015	5/2/2015 ZR	31133 5/5/2015
90.	Sound Structures, Inc.,	0902 1030 - CA Initial C of A	3/16/2015	4/15/2015	3/27/2015	5/2/2015 ZR	31134 5/5/2015
91.	RC Engineering and Development, LLC,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/25/2015	5/2/2015 ZR	31135 5/5/2015
92.	Vision Engineering and Planning, LLC,	0902 1030 - CA Initial C of A	3/2/2015	4/1/2015	3/25/2015	5/2/2015 ZR	31136 5/5/2015
93.	Tighe & Bond, Inc.,	0902 1030 - CA Initial C of A	3/6/2015	4/5/2015	3/26/2015	5/2/2015 ZR	31137 5/5/2015
94.	Prokonsulting, Inc.,	0902 1030 - CA Initial C of A	3/9/2015	4/8/2015	3/26/2015	5/2/2015 ZR	31138 5/5/2015
95.	The BAYA Group,	0902 1030 - CA Initial C of A	3/9/2015	4/8/2015	3/26/2015	5/2/2015 ZR	31139 5/5/2015
96.	ROHN Products, LLC,	0902 1030 - CA Initial C of A	9/2/2014	10/2/2014	3/26/2015	5/2/2015 ZR	31140 5/5/2015
97.	YAS Consultants, LLC,	0902 1030 - CA Initial C of A	3/17/2015	4/16/2015	3/27/2015	5/4/2015 ZR	31142 5/5/2015
98.	William H. Shepardson Engineering Incorporated,	0902 1030 - CA Initial C of A	3/16/2015	4/15/2015	3/27/2015	5/4/2015 ZR	31141 5/5/2015
99.	Trinity Engineering, PLLC,	0902 1030 - CA Initial C of A	3/19/2015	4/18/2015	3/27/2015	5/4/2015 ZR	31143 5/5/2015
100.	The Consulting Engineers Group, NM, P.C.,	0902 1030 - CA Initial C of A	3/19/2015	4/18/2015	3/27/2015	5/4/2015 ZR	31144 5/5/2015
101.	Girard and Company LLP,	0902 1030 - CA Initial C of A	12/5/2014	1/4/2015	4/1/2015	5/5/2015 ZR	31145 5/5/2015

	Name	App Type	Date Received	30 Day	Date Complete	Approved	License # + Date
102.	Hoffman Engineers, P.C.,	0902 1030 - CA Initial C of A	11/10/2014	12/10/2014	3/31/2015	5/5/2015 ZR	31146 5/5/2015
103.	LECGI Inc.,	0902 1030 - CA Initial C of A	2/18/2015	3/20/2015	3/27/2015	5/5/2015 ZR	31147 5/5/2015
104.	PM Environmental, Inc.,	0902 1030 - CA Initial C of A	2/24/2015	3/26/2015	3/31/2015	5/5/2015 ZR	31148 5/5/2015
105.	RDA Consulting Engineers,	0902 1030 - CA Initial C of A	3/23/2015	4/22/2015	3/30/2015	5/5/2015 ZR	31149 5/5/2015
106.	Ruth Associates, Inc of Maryland,	0902 1030 - CA Initial C of A	3/23/2015	4/22/2015	3/30/2015	5/5/2015 ZR	31150 5/5/2015
107.	Summerland Engineering Consulting	0902 1030 - CA Initial C of A	3/24/2015	4/23/2015	3/30/2015	5/5/2015 ZR	31151 5/5/2015
108.	Jensen Hughes, Inc.	0902 3021 - CA Name change	3/10/2015	4/9/2015	3/27/2015	5/4/2015 ZR	7927 5/5/2015
109.	Main Street Engineering, Inc.	0902 3022 - CA P.O. Change	3/4/2015	4/3/2015	3/26/2015	5/2/2015 ZR	8731 5/5/2015
110.	Ross Engineering, LLC (DBA Ross EPC, LLC)	0902 1030 - CA Initial C of A	10/3/2014	11/2/2014	4/2/2015	5/7/2015 ZR	31152 5/7/2015
111.	Sigma Engineering Solutions, Inc.,	0902 1030 - CA Initial C of A	4/13/2015	5/13/2015	4/16/2015	5/7/2015 ZR	31153 5/7/2015
112.	Stutzki Engineering, Inc.,	0902 1030 - CA Initial C of A	3/27/2015	4/26/2015	4/3/2015	5/7/2015 ZR	31154 5/7/2015
113.	Threshold Inspection Consulting Engineers, LLC,	0902 1030 - CA Initial C of A	4/10/2015	5/10/2015	4/14/2015	5/7/2015 ZR	31155 5/7/2015
114.	Mechanical Electrical Engineering Consultants PC,	0902 1030 - CA Initial C of A	3/30/2015	4/29/2015	4/6/2015	5/7/2015 ZR	31156 5/7/2015
115.	Amec Foster Wheeler E&C Services, Inc.,	0902 3021 - CA Name change	3/30/2015	4/29/2015	4/3/2015	5/7/2015 ZR	8379 5/7/2015
116.	Amec Foster Wheeler Oil & Gas, Inc.,	0902 3021 - CA Name change	3/30/2015	4/29/2015	4/3/2015	5/7/2015 ZR	28917 5/7/2015
117.	Engineering Consultants, P.A.,	0902 1030 - CA Initial C of A	3/31/2015	4/30/2015	4/6/2015	5/7/2015 ZR	31157 5/7/2015
118.	Zephyr Engineering Inc.,	0902 1030 - CA Initial C of A	3/30/2015	4/29/2015	4/6/2015	5/7/2015 ZR	31158 5/7/2015

	Name	App Type	Date Received	30 Day	Date Complete	Approved	License # + Date
119.	G. S. Preble Engineering, Inc.,	0902 1030 - CA Initial C of A	3/31/2015	4/30/2015	4/6/2015	5/7/2015 ZR	31159 5/7/2015
120.	BSA LifeStructures, Inc.,	0902 3022 - CA P.O. Change	3/30/2015	4/29/2015	4/6/2015	5/7/2015 ZR	4968 5/7/2015
121.	EMC Structural Engineers, P.C.,	0902 3022 - CA P.O. Change	3/30/2015	4/29/2015	4/6/2015	5/7/2015 ZR	5546 5/7/2015
122.	JD Engineering Services Inc.,	0902 3022 - CA P.O. Change	3/30/2015	4/29/2015	4/6/2015	5/7/2015 ZR	29200 5/8/2015
123.	Craig A. Smith & Associates, Inc.,	0902 3021 - CA Name change	4/3/2015	5/3/2015	4/7/2015	5/11/2015 ZR	3110 5/12/2015
124.	Anesta Consulting Inc.,	0902 1030 - CA Initial C of A	4/2/2015	5/2/2015	4/7/2015	5/11/2015 ZR	31160 5/12/2015
125.	Grounded Engineering Services, LLC,	0902 1030 - CA Initial C of A	4/2/2015	5/2/2015	4/7/2015	5/11/2015 ZR	31161 5/12/2015
126.	REA Remedial Solutions, LC,	0902 1030 - CA Initial C of A	4/1/2015	5/1/2015	4/7/2015	5/11/2015 ZR	31162 5/12/2015
127.	TMW Consulting Engineerings, LLC,	0902 1030 - CA Initial C of A	4/1/2015	5/1/2015	4/7/2015	5/11/2015 ZR	31163 5/12/2015
128.	Award Engineering, Inc.,	0902 3022 - CA P.O. Change	3/30/2015	4/29/2015	4/7/2015	5/11/2015 ZR	5587 5/12/2015
129.	Engineered Permits Inc.,	0902 3022 - CA P.O. Change	4/2/2015	5/2/2015	4/7/2015	5/11/2015 ZR	26298 5/12/2015
130.	Lincks & Associates, Inc.,	0902 3022 - CA P.O. Change	4/3/2015	5/3/2015	4/7/2015	5/11/2015 ZR	4638 5/12/2015

Approved : 130

Denied : 0

Total :130

**AMENDMENT 1
TO CONTRACT 13-00008
BETWEEN
THE DEPARTMENT OF BUSINESS and PROFESSIONAL REGULATION
AND
FLORIDA ENGINEERS MANAGEMENT CORPORATION**

This Amended Contract ("Contract") is by and between the State of Florida, Department of Business and Professional Regulation ("Department") and Florida Engineers Management Corporation ("FEMC").

WHEREAS, on July 2, 2013, the Department and FEMC entered into a contract for the provision of administrative, investigative, and prosecutorial services to the Florida Board of Professional Engineers ("FBPE") in accordance with the provisions of Chapters 455 and 471, Florida Statutes;

WHEREAS, Section XVII, General Provisions, paragraph M, Modifications, of the contract provides that any modification of the provisions of the contract shall only be valid when reduced to a written amendment duly signed by both parties;

WHEREAS, the Department intends to change the use of the term "agreement" to "contract";

WHEREAS, the Division of Technology has created a Department Information Technology Resources and Data Access Security attachment that is required for all Department contracts that provide for Contractor access to Department data and information technology resources; and

WHEREAS, for the purposes of clarity and convenience, Department and FEMC desire to amend and restate the terms of Sections VI (paragraph G), VIII (paragraphs H & I), XIII (paragraph D), XIV, XVI, XVII (paragraphs H, I, P) and Attachment 3, Financial and Compliance Audit Form of the original contract as set forth below.

NOW THEREFORE, in consideration of the premises and mutual covenants set forth herein, the parties agree as follows:

1. The use of the term "agreement" in the original contract is changed to "contract" in accordance with s. 471.038, F.S.
2. The use of the term "Contract Monitor" in the original contract is hereby changed to "Contract Manager" in accordance with s. 287.057(14), F.S.
3. Section VI, paragraph G, Corrective Plans, is hereby deleted in its entirety and replaced with the following paragraph G, Corrective Action Plans.

G. Corrective Action Plans

FEMC shall develop corrective action plans to respond to informal and formal complaints received by the Department, deficiencies that result in noncompliance with the performance standard provisions of Rule 61G15-37.001, Florida Administrative Code, or that result in noncompliance with this Agreement as determined by the Contract Manager. The Department or its Contract Manager will notify FEMC of any formal or informal complaints received by the Department within 48 hours of receipt.

A corrective action plan must include:

- A description of the deficiency or complaint;
 - The impact of the deficiency or complaint;
 - A plan to correct the deficiency or complaint;
 - The responsible individuals to implement the corrective action plan;
 - A time line for implementing the corrective action plan that is consistent with the severity of the deficiency; and
 - The estimated cost of implementing the corrective action plan.
4. The corrective action plan must be submitted electronically to the Contract Manager within seven days of a request by the Contract Manager and with the Quarterly report, unless more time is needed. The Department reserves the right to determine the efficacy of corrective action plans submitted by FEMC.
5. Section VIII, paragraphs H (Budget) and I (Budget Transfer) are hereby deleted in their entirety and replaced with the following revised paragraphs H and I.

H. Budget

On or before June 15th of each year of the contract term (Fiscal Years 2013 – 2016), FEMC shall submit a Proposed Budget for Grants and Aid for the coming fiscal year and a Proposed Budget for Unlicensed Activity for the coming fiscal year, which shall be attached hereto collectively as Attachment 7, Proposed Budget. Upon receipt of each year's proposed budget, the Department shall conduct a cost analysis, in accordance with s. 216.3475, F.S. as part of the review and approval process.

I. Budget Amendment

On or before June 1st of each year (2014-2017), FEMC shall submit a proposed budget amendment of unexpended funds for the fiscal year ending June 30th (2014-2017). The proposed budget amendment shall be submitted to the Department's Director of Administration and Financial Management, with a copy to the Contract Manager and FBPE. The Department shall either approve or deny the proposed budget amendment within twenty-one (21) business days of receipt of the request. Failure by the Department to respond within twenty-one (21) business days of receipt of the proposed budget amendment shall constitute approval by the Department of the budget amendment. Any requests for budget amendments prior to June 1st of each fiscal year (2014-2017) must be submitted to the Department twenty-one (21) business days before the beginning of the fiscal quarter for which the amendment is being requested.

6. Section XIII, Expenditures, paragraph D is hereby deleted in its entirety and replaced with the following revised paragraph D.

D. FEMC may provide for salary increases, merit increases, bonuses, and other forms of pay increases for FEMC staff only in accordance with such pay increases as are authorized by the Legislature for state employees in the General Appropriations Act for the fiscal year in which FEMC proposes to make such a pay increase (s). FEMC must submit a proposal for any pay increase (s) to the Department for review and approval prior to implementation. The Department shall have twenty-one (21) business days to approve any proposed pay increase (s). Failure by the Department to respond to FEMC's proposal within twenty-one (21) business days of submission shall constitute approval by the Department of FEMC's proposed pay increase(s).

7. Section XIV, Technology, is hereby deleted in its entirety and replaced with the following Section XIV, Data Security.

XIV. Data Security

For contracts requiring FEMC access to or use of Department information technology systems or software, FEMC shall comply with the information technology and data security provisions specified in Attachment 12

8. Section XVI, Single Audit Act Requirements, is hereby deleted in its entirety and replaced with the following Section XVI, Records, Retention, Audits, Inspections and Investigations.

XVI. Records, Retention, Audits, Inspections and Investigations

- a. FEMC shall establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by the Department under this contract.
- b. Retention of all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract shall be maintained by FEMC during the term of this contract and retained for a period of six (6) years after completion of the contract or longer when required by law. In the event an audit is required under this contract, records shall be retained for a minimum period of six (6) years after the audit report is issued or until resolution of any audit findings or litigation based on the terms of this contract, at no additional cost to the Department.
- c. Upon demand, at no additional cost to the Department, FEMC shall facilitate the duplication and transfer of any records or documents during the required retention period in Section XVI.b.
- d. These records shall be made available at all reasonable times for inspection, review, copying, or audit by Federal, State, or other personnel duly authorized by the Department.

- e. At all reasonable times for as long as records are maintained, persons duly authorized by the Department and State auditors shall be allowed full access to and the right to examine any of FEMC's contracts and related records and documents, regardless of the form in which kept.
- f. For contracts funded with Federal or State financial assistance, FEMC shall provide a financial and compliance audit to the Department as specified in Attachment 3 (Financial and Compliance Audit Form) and ensure that all related party transactions are disclosed to the auditor.
- g. FEMC shall include the aforementioned audit and record keeping requirements, as well as the requirements of s. 215.97, F.S., in all approved subcontracts and assignments.
- h. If this contract indicates that FEMC is a recipient or sub recipient, FEMC shall comply with the requirements of s. 215.97, F.S., and perform the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, and/or §215.97 F.S., as applicable and conform to the following requirements:
 - i. Documentation. To maintain separate accounting of revenues and expenditures of funds under this contract and each CSFA or CFDA number identified on Attachment 3, Exhibit 1 attached hereto in accordance with generally accepted accounting practices and procedures.

FEMC shall maintain sufficient documentation of all expenditures incurred (e.g. invoices, canceled checks, payroll detail, bank statements, etc.) under this contract which evidences that expenditures are:

- 1) In compliance with laws, rules and regulations applicable to expenditures of State funds including, but not limited to, the Reference Guide for State Expenditures;
- 2) reasonable; and
- 3) necessary in order for the recipient or sub recipient to fulfill its obligations under this contract.

[The aforementioned documentation is subject to review by the Department and/or the State Chief Financial Officer and the provider will timely comply with any requests for documentation.]

- ii. Financial Report. FEMC shall submit an annual financial report stating, by line item, all expenditures made as a direct result of services provided through the funding of this contract to the Department within 45 days of the end of the contract. If this is a multi-year contract, FEMC is required to submit a report within 45 days of the end of each year of the contract. Each report must be accompanied by a statement signed by an individual with legal authority to bind recipient or sub recipient by certifying that these expenditures are true, accurate and directly related to this contract.
- iii. Pursuant to s. 215.971, F.S., FEMC shall administer state financial assistance received as follows:

- 1) Expend funds only for allowable costs resulting from obligations incurred during the specified contract period;
- 2) Any balance of unobligated funds which has been advanced or paid to FEMC shall be refunded to the Department within 45 days of the end of each fiscal year of the contract period; and
- 3) Funds paid by the Department in excess of the amount to which FEMC is entitled under the terms and conditions of this contract shall be refunded to the Department within 45 days of the end of each fiscal year of the contract period.

- i. FEMC shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by The Office of the Inspector General (section 20.055, F.S.).

No record may be withheld nor may FEMC attempt to limit the scope of any of the foregoing inspections, reviews, copying, transfers or audits based on any claim that any record is exempt from public inspection or is confidential, proprietary or trade secret in nature.

9. Section XVII, paragraph H, Record Retention, is hereby deleted in its entirety.
10. Section XVII, paragraph I, Public Documents, is hereby deleted in its entirety and replaced with the following paragraph I, Public Records.

I. Public Records

FEMC shall allow public access to all documents, papers, letters, or other public records as defined in section 119.011(12), F.S., as prescribed by section 119.07(1) and section 119.0701, F.S., made or received by FEMC in conjunction with this contract except that public records which are made confidential by law must be protected from disclosure. It is expressly understood that FEMC's failure to comply with this provision shall constitute an immediate breach of contract for which the Department may unilaterally terminate this contract.

- a. Unless exempted by law, all public records are subject to public inspection and copying under Florida's Public Records Law, Chapter 119, F.S. Any claim by FEMC of trade secret (proprietary) confidentiality for any information contained in FEMC's documents (reports, deliverables or work papers, etc., in paper or electronic form) submitted in connection with this contract shall be waived, unless the claimed confidential information is submitted in accordance with Section I.b. below.
- b. FEMC must clearly label any portion of the documents, data, or records submitted that it considers exempt from public inspection or disclosure pursuant to Florida's Public Records Law as trade secret. The labeling will include a justification citing specific statutes and facts that authorize exemption of the information from public disclosure. If different exemptions are claimed to be applicable to different portions of the protected information, FEMC shall include information correlating the nature of the claims to the particular protected information.
- c. The Department, when required to comply with a public records request including documents submitted by FEMC, may require FEMC to expeditiously submit redacted copies of documents marked as trade

secret in accordance with Section I.b. above. Accompanying the submission shall be an updated version of the justification under Section I.b above, correlated specifically to redacted information, either confirming that the statutory and factual basis originally asserted remain unchanged or indicating any changes affecting the basis for the asserted exemption from public inspection or disclosure. The redacted copy must exclude or obliterate only those exact portions that are claimed to be trade secret. If FEMC fails to promptly submit a redacted copy, the Department is authorized to produce the records sought without any redaction of proprietary or trade secret information.

- d. FEMC shall be responsible for defending its claim that each and every portion of the redactions of trade secret information are exempt from inspection and copying under Florida's Public Records Law.
- e. Subsection 215.985(16), F.S., requires the State's Chief Financial Officer to provide public access to a State contract management system. As a result the Department of Financial Services (DFS) developed a web-based system called the "Florida Accountability Contract Tracking System" (FACTS) that provides information and documentation about State government contracts to the public. A copy of this contract and any amendments, renewals, and extensions thereof will be posted in FACTS. FEMC shall notify the Department in writing if it intends to defend the confidentiality of such public records through the completion of Attachment 2, "Affidavit – Notice of Trade Secret", to be submitted to the Department at the time of signature of this contract by FEMC. If not filed within such time, FEMC is deemed to have released the Department from liability for disclosure of the applicable public records.
- f. FEMC shall comply with the following requirements of section 119.0701, F.S.:
 - i. Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the service.
 - ii. Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.
 - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
 - iv. Meet all requirements for retaining public records and transfer, at no cost, to the Department all public records in possession of the Contractor upon termination of this contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Department in a format that is compatible with the information technology systems of the Department.

If FEMC does not comply with a public records request, the Department shall enforce the contract provisions in accordance with the contract.

11. Section XVII, paragraph P, Entire Contract, is hereby amended to add Attachment 12, Department Information Technology Resources and Data Access Security.

12. Attachment 3, Financial and Compliance Audit Form, is hereby deleted in its entirety and replaced with the following revised Attachment 3.

ATTACHMENT 3
Financial and Compliance Audit Form

The administration of resources awarded by the Department of Business and Professional Regulation (Department) to the recipient may be subject to audits and/or monitoring as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by OMB Circular A-133, as revised, or other procedures. By entering into this contract, the recipient agrees to comply and cooperate with any monitoring procedures deemed appropriate by the Department. In the event the Department determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the State's Chief Financial Officer or the Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised.

In the event the recipient expends \$500,000 or more in Federal awards in its fiscal year, the recipient must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. EXHIBIT 1 to this contract indicates Federal resources awarded through the Department by this contract. In determining the Federal awards expended in its fiscal year, the recipient shall consider all sources of Federal awards, including Federal resources received from the Department. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the recipient conducted by the Auditor General in accordance with the provisions of OMB Circular A-133, as revised, will meet the requirements of this part.

In connection with the audit requirements addressed in Part 1, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.

If the recipient expends less than \$500,000 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the recipient expends less than

\$500,000 in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be paid from non-Federal resources.

(NOTE: If applicable, Department program office should address other miscellaneous matters affecting Part I audits, such as Web sites where information that would help facilitate the recipient's compliance can be obtained.)

PART II: STATE REQUIREMENTS

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2), Florida Statutes.

In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this contract indicates state financial assistance awarded through the Department by this contract. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a non-state entity for Federal program matching requirements.

In connection with the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.

If the recipient expends less than \$500,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$500,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

(NOTE: The Department program office should address other miscellaneous matters affecting Part II audits, *such* as Web sites where information that would help facilitate the recipient's compliance can be obtained.)

In connection with the audit requirements addressed in paragraph 2 of Part II: State Requirements, the schedule of expenditures should disclose the expenditures by contract number for each contract with the department in

effect during the audit period. The financial statements should disclose whether or not the matching requirement was met for each applicable contract. All questioned costs and liabilities due the department shall be fully disclosed in the audit report package with reference to the specific contract number.

PART III: REPORT SUBMISSION

Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by PART I of this contract shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the recipient directly to each of the following: **N/A**

A. Department Contract Manager for this contract (1 copy): [Name and Address]

B. Department of Business and Professional Regulation (1 electronic copy and management letter, if issued)

Office of the Inspector General
1940 North Monroe Street
Tallahassee, FL. 32399-0791

C. The Federal Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d) (1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:

Federal Audit Clearinghouse
Bureau of the Census
1201 East 10th Street
Jefferson, IN 47132

D. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.

Pursuant to Section .320 (f), OMB Circular A-133, as revised, the recipient shall submit a copy of the reporting package described in Section .320 (c), OMB Circular A-133, as revised, and any management letter issued by the auditor, to the Department at each of the following addresses: **N/A**

A. Department Contract manager for this contract (1 copy): [Name and Address]

B. Department of Business and Professional Regulation (1 electronic copy and management letter, if issued)

Office of the Inspector General
1940 North Monroe Street
Tallahassee, FL. 32399-0791

Copies of financial reporting packages required by PART II of this contract shall be submitted by or on behalf of the recipient directly to each of the following:

A. The Department at each of the following addresses:

Department contract manager for this contract (1 copy):

J. Yvette Pressley
1940 North Monroe Street
Tallahassee, FL. 32399

Department of Business and Professional Regulation (1 electronic copy and management letter, if issued)

Office of the Inspector General
1940 North Monroe Street
Tallahassee, FL. 32399-0791

B. The Auditor General's Office at the following address:

Auditor General's Office
Room 401, Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

Any reports, management letter, or other information required to be submitted to the Department pursuant to this contract shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

Recipients, when submitting financial reporting packages to the Department for audits done in accordance with OMB Circular A-133 or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

PART IV: RECORD RETENTION

The recipient shall retain sufficient records demonstrating its compliance with the terms of this contract for a period of six years from the date the audit report is issued and shall allow the Department or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department or its designee, Chief Financial Officer, or Auditor General upon request for a period of three years from the date the audit report is issued, unless extended in writing by the Department. *NOTE: Records need to be retained for at least five years to comply with record retention requirements related to original vouchers prescribed by the Department of State, Division of Library and Information Services, Bureau of Archives and Records Management.*

ATTACHMENT 3, EXHIBIT – 1

FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS CONTRACT CONSIST OF THE FOLLOWING: N/A

NOTE: If the resources awarded to the recipient represent more than one Federal program, provide the same information shown below for each Federal program and show total Federal resources awarded.

Federal Program (list Federal agency, Catalog of Federal Domestic Assistance title and number) - \$ (amount)

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS CONTRACT ARE AS FOLLOWS: N/A

NOTE: If the resources awarded to the recipient represent more than one Federal program, list applicable compliance requirements for each Federal program in the same manner as shown below

Federal Program:

List applicable compliance requirements as follows:

1. *First applicable compliance requirement (e.g., what services/purposes resources must be used for).*
2. *Second applicable compliance requirement (e.g., eligibility requirements for recipients of the resources).*
3. *Etc.*

NOTE: Instead of listing the specific compliance requirements as shown above, the State awarding agency may elect to use language that requires the recipient to comply with the requirements of applicable provisions of specific laws, rules, regulations, etc. For example, for Federal Program 1, the language may state that the recipient must comply with a specific law(s), rule(s), or regulation(s) that pertains to how the awarded resources must be used or how eligibility determinations are to be made. The State awarding agency, if practical, may want to attach a copy of the specific law, rule, or regulation referred to.

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS CONTRACT CONSIST OF THE FOLLOWING:

MATCHING RESOURCES FOR FEDERAL PROGRAMS: N/A

NOTE: If the resources awarded to the recipient for matching represent more than one Federal program, provide the same information shown below for each Federal program and show total State resources awarded for matching.

Federal Program (list Federal agency, Catalog of Federal Domestic Assistance title and number) - \$ (amount)

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

NOTE: If the resources awarded to the recipient represent more than one State project, provide the same information shown below for each State project and show total state financial assistance awarded that is subject to Section 215.97, Florida Statutes.

State Project:

DBPR, #79.001- Florida Engineers Management Corporation (FEMC), \$2,170,875.00 annually.

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS CONTRACT ARE AS FOLLOWS:

FEMC shall provide administrative, investigative and prosecutorial services to FBPE in accordance with s. 471.038, F.S., and make only prudent expenditures directly related to the responsibilities of the board, and in accordance with the contract required by s. 471.038, F.S.

Comply with s. 112.061, F.S. and the Reference Guide for State Expenditures for state travel expenses.

Apply the guidelines found in the Reference Guide for State Expenditures pertaining to the state program's use of purchasing cards, purchasing card transactions, credit card, payments, fees and other requirements.

Expenditures incurred by FEMC as a result of this contract must comply with laws, rules, and regulations applicable to expenditures of state funds, including, but not limited to the Reference Guide for State Expenditures:
[http://www.myfloridacfo.com/Division/AA/Manuals/Auditing/Reference Guide For State Expenditures.pdf](http://www.myfloridacfo.com/Division/AA/Manuals/Auditing/Reference%20Guide%20For%20State%20Expenditures.pdf)

- 13. Attachment 12, Department Information Technology Resources and Data Access Security, is hereby added to this contract.

- 14. In case of dispute, the terms of the amended contract are understood to supersede all terms of the original contract.

IN WITNESS HEREOF, by signature below, both parties agree to abide by the terms, conditions, and provisions of the original Contract document as amended, that is hereby effective on the date the last party signs this Amendment, whichever is later.

FLORIDA ENGINEERS MANAGEMENT CORPORATION	DEPARTMENT OF BUSINESS and PROFESSIONAL REGULATION
SIGNED:	SIGNED:
Shannon LaRocque Board Chairman	Ken Lawson Secretary
DATE:	DATE:
ENGINEERS	

SIGNED:
William C. Bracken
Board Chairman
DATE:

ATTACHMENT 12

DEPARTMENT INFORMATION TECHNOLOGY RESOURCES AND DATA ACCESS SECURITY

The Contractor shall comply with Rule 71A-1.005, Florida Administrative Code (F.A.C.), and comply with the following data security requirements in the event the Contractor has access to any Department data systems or software:

- a. Data Security Officer: The Contractor shall designate an appropriately skilled individual to function as its Data Security Officer. The Data Security Officer shall act as the liaison to the Department's Division of Technology and shall maintain an appropriate level of data security for the information the Contractor is collecting or using in the performance of this contract. An appropriate level of security includes submitting required access request documents for Department approval, and tracking all contractor employees that have access to any Departmental data system or information. The Data Security Officer shall ensure that user access to the data system or information is timely removed for all separated Contractor employees. The Contractor agrees to notify the Department's assigned contract manager in writing within twenty-four (24) hours of employee resignations or layoffs, and immediately for involuntary terminations for staff that have access to the Department's information systems. As applicable, the Contractor shall execute a network connection agreement that shall ensure compliance with Department security policies prior to connection to the Department's internal network as required by Rule 71A-1.005, F.A.C.
- b. Security Policies and Attestation: All Contractor employees who have access to Departmental information technology systems and/or Department data shall be required to read and comply with all appropriate Department information technology security policies and shall sign and submit to the Department's assigned contract manager an attestation that they have read, understood and agree to comply with each policy. Upon execution of this contract, the Department's assigned contract manager shall provide a copy of all appropriate Department information technology security policies to the Contractor.
- c. Technology Access: The Department reserves the right, at its sole discretion, to grant permissions for access to Department network, systems, and data. Any staff employed by an entity under contract to the Department must be granted specific permission by the Department for access to the Department's network, systems, and data. The Department reserves the right to unilaterally suspend access for security reasons. Contractor employees shall be granted access to Department information technology resources based on the principles of "least privilege" and "need to know." The Department's assigned contract manager, in conjunction with the Department's Division of Technology, shall conduct quarterly access reviews of the Contractor's employees to ensure that access for separated employees was timely reported and removed.
- d. Employee Background Screening: Background screening is required for all Contractor employees hired as Information Technology workers with access to information processing facilities, or who have system, database, developer, network, or other administrative capabilities for systems, applications, or servers

with risk categorization of moderate or high. The Contractor agrees to conduct Level 2 background screening for such employees as described in s. 435.05, F.S., and Rule 71A-1.005, F.A.C., at the Contractor's expense. For other Contractor employees who request access to Department data or information technology systems but do not fall into the above category, the Contractor agrees to conduct a Level 1 background screening as described in s. 110.1127 and s. 435.05, F.S., at the Contractor's expense. For each Contractor employee, the Contractor shall sign and submit to the Department's assigned contract manager an attestation, provided by the Department, that verifies the appropriate Level 1 or Level 2 background screening was completed and reviewed by the Contractor, that the screening has not revealed disqualifying information pursuant to ss. 435.03 (2) and (3), F.S., (for Level 1) or ss. 435.04 (2) and (3), F.S., (for level 2), or computer-related crimes pursuant to Chapter 815, F.S.; and that the Contractor assumes responsibility for the employee's use of the Department's data and information resources.

- e. Employee Security Training: The Contractor shall provide information security awareness training to employees with access to Department information technology resources and data in accordance with Rule 71A-1.008, F.A.C. Initial training shall be provided within 30 days of contract execution or employment start date, and annually thereafter. Employees with access to records that are exempt or confidential and exempt from public records disclosure requirements shall be given specialized training regarding access and use of this information. All information security awareness training materials used by the Contractor shall be submitted to the Department's assigned contract manager upon request. The Contractor shall maintain records of individuals who have completed initial and annual security awareness training and shall make these records available to the Department upon request.
- f. Data Protection: Vendors, contractors, and providers employed by the Department or acting on behalf of the Department shall comply with the Department's information technology security policies, and employ adequate security measures to protect agency information, applications, data, resources, and services. These measures include protecting technology resources through physical controls such as building security and strategic placement of computer monitors. If Department data will reside on the Contractor's system, the Department may conduct, or request the Contractor conduct at the Contractor's expense, an annual network penetration test or security audit of the Contractor's system on which Department data resides. No Department data or information shall be stored in, processed in, or shipped to offshore locations or out of the United States of America, regardless of method, except as required by law or expressly agreed to by the Department.
- g. Data Encryption: The Contractor shall make every effort to protect and avoid unauthorized release of any sensitive, exempt or confidential information by ensuring both data and storage devices are encrypted. If encryption of these devices is not possible, then the Contractor shall assure that unencrypted personal and confidential Departmental data will not be stored on unencrypted storage devices. Remote data access shall be provided via a trusted method such as SSL, TLS, SSH, VPN, IPsec or a comparable protocol approved by the Department.
- h. Sensitive, Exempt and Confidential Information: Vendors, contractors, and providers employed by the Department or acting on behalf of the Department shall

protect sensitive, exempt and confidential information from unauthorized access and use as required by the Department's information technology security policies. Such information includes, but is not limited to, personal information as described in ss. 501.171(g), F.S. Access to sensitive, exempt and confidential data shall be granted to the Contractor and subcontractors by the Department on a need to know basis. Except as required by law or legal process and after notice to the Department, the Contractor shall not divulge to third parties any sensitive, exempt or confidential information obtained by the Contractor or its agents, distributors, resellers, subcontractors, officers or employees in the course of performing contractual services.

- i. Investigation of Breaches: The Department shall have the right to investigate any error attributable to the Contractor relating to access or dissemination of exempt or confidential and exempt records, as well as any instance of lost or missing data. The Department may take appropriate legal action as a result of such investigation.
- j. Security Breach Notification: The Contractor agrees to notify the Department's assigned contract manager as soon as possible, but no later than 3 business days following the determination of any breach or potential breach of personal information and/or confidential departmental data. The Contractor shall provide notice to affected parties of a security breach in accordance with s. 501.171, F.S.
- k. Equipment Sanitization: The Contractor shall enforce a procedure for sanitizing surplus or transferred equipment to protect any sensitive or confidential Department data that may reside on that equipment. At a minimum, the Contractor shall ensure that sanitization is completed according to acceptable methods described in Rule 71A-1.016, F.A.C., and provide documentation to the Department's Division of Technology, evidencing completion of the equipment sanitization.
- l. Contract Termination: Upon contract termination or expiration, the Contractor will:
 - i. Copies: Submit to the Department's assigned contract manager copies of all finished or unfinished documents, data studies, correspondence, reports and other products prepared by or for the Contractor under this contract; submit copies of all Department data to the Department in a format to be designated by the Department in accordance with s. 119.0701, F.S.; shred or erase parts of any retained duplicates containing personal information (as defined by s. 501.171, F.S.) of all copies to make any personal information unreadable;
 - ii. Originals: Retain its original records such as data required by this contract and maintain (in confidence to the extent required by law) the Contractor's original records in un-redacted form, until the records retention schedule expires according to State of Florida General Records Schedule GS1-SL, and to reasonably protect such documents and data during any pending legal hold, investigation or audit;
 - iii. Both copies and originals: Upon expiration of all retention schedules and legal holds, audits or investigations, with notice to the Department, destroy all Department data from the Contractor's systems, including but not limited to, electronic data and documents containing personal information or other data that is confidential and exempt under Florida public records law.

- m. Subcontractors: The Contractor shall require that any entities subcontracting with the Contractor who are granted access to Department data or information technology systems comply with the data security requirements stated above.